Implementers Committee Minutes

Title	Implementers Committee Meeting Minutes	Date	03.03.2021
Location	Virtual (meet.jit.si/openIMISImplementers)	Time	10:00-11:00 CEST
meeting called by	openIMIS Coordination Desk	Type of meeting	Committee Meeting
Facilitator	Konstanze	Note taker	All
Attendees	Christine Verstraete		
Distribution list	openimis-implementers-committee@googlegroups.com		
Agenda	● Follow Structure below		

#	Item	Discussion	Who?		Date
		A: Action, C: Confidential, D: Decision, I: Information, W: Warning			
Country Updates					
1	Cameroon - BEPHA	Update: None, training currently ongoing HIV scheme) Follow-up:			
2	Cameroon - HIV	Update: None Follow-up: Schedule demo for 17.02			
3	Nepal - HIB (informal sector)	Update: Nationwide expansion (geographic coverage) in 4 months; No updates New: See presentation (live server + test server); claims - filtering of gender, checkbox for attachment?, serial numbers for services and items, 1 pager screen, attachments for claim - change categories, profile icon, will add profile icon for github Follow-up:Schedule demo for 17.02 of new modular architecture based version			
4	Nepal - SSF (formal sector)	Update: None Follow-up:			
5	Tanzania - CHF	Update: None Follow-up:			
6	Zanzibar - PharmAccess	None (Neema said that they were having issues with claims business processes within openIMIS - GIZ will link them to service desk)			

Work Streams					
7	Updates from coordination desk/GIZ	- Google Summer of Code - application handed in https://openimis.atlassian.net/wiki/spaces/OP/pages/2282913793/Ideas+for+GSoC+2021 - HELINA 2021: https://easychair.org/cfp/HELINA2021-Conference - Community Meeting 2021 openIMIS Community Meeting (March 2021) - openIMIS - openIMIS Wiki (atlassian.net) - Ethiopia Opportunity - Changed logo, currently updating on wiki - Community meeting coming up (17+25+31 March 2021), Co-creation of agenda - email will be send out to invite suggestions on session topics - in context of preparations of 5th anniversary campaign (starting April 2021) some emails will be sent out to e.g. invite ideas for slogan, testimonials on openIMIS -New: encourage ideas to be posted via wiki for the forthcoming community meetings, sent out emails for the community email (including ideas for the slogan and testimonials in connection with the 5th anniv campaign), plan to create interactive timeline (photos and videos) - February 22nd deadline			
6	AeHIN	Update: openIMIS webinar series - kickoff with CIF - 31.03. convergence workshop in Lao by MoH (virtual, face-to-face), check connection with ILO - please share concept note (BMZ, SDC would be interested to point at potential participants) Presentation: Work package proposal, bilateral call among GIZ, SwissTPH; technology companies (we need to think of the business model for this) Follow-up: via email			
7	ILO	Update: Sending out information to 150 ILO members around the world. Need to start with 2 country implementations this year. Need to have good chances of success to showcase openIMIS viability. New: Launch for knowledge and awareness and start process for finding countries that will conduct implementation, intend to start with countries with more straightforward opportunities			

| 8 | Tender 2b SwissTPH (Implementation support) | Update:
-Features roadmap - Scheduling interview google doc as basis - now compiling final results in structured discussed with Coordination desk
- Template for capturing data from implementers
- Mapping of events - add to upcoming events page
- Testing approach - need to coordinate with AehIN and Helina - template and tools to test (test cases) - awaited discussion with Uwe/DC, coordination with bluesquare release test cases
- Demo dataset (new beneficiary module)- testing starting in April - AeHIN, Tanzania, Nepal, now with a simplified tool; schedule call with developers for
-New: Moving ahead with features roadmap; scheduling of interviews with various stakeholders, try to get many requirements then Michael will report on it during community meetings*

Follow-up:
-Request to ILO (Rodrigo) to identify experts to consult especially on non health social protection projects for roadmap consultation
- ALL - Please add to the events page we can come back and discuss in a few weeks to identify specific events we want to target/plan joint events for
- Agreement on Testlink and deployment + Bluesquare to use same template | | | |
| 9 | Tender 2c SwissTPH (Capacity Dev) | Update:Creation of online course, gaining familiarity with wiki and existing trainings.

New: Last week, meeting with social protection.org (based on moodle), meeting with AeHIN (categorization of user groups - government, academia, software developer)

Follow-up: thematic discussion with IC team on target group for e-learning course, platform options (next to | | | |

Table header row above (continued from previous page):

| | | Follow-up: | | | |

		socialprotection.org, atingi.org), criteria for and test format for self-paced e-learning course			Page 4
10	Modularization (Bluesquare)	Update: Migration of modules done. Currently testing out the modules that have been migrated. new: closing the current contract with subtesting of modules, working to fix some Nepal bugs. still working with cameroon PBF (Performance Based Financing) integration Follow-up:			
11	New Country Opportunities	Update: (Describe context - Risk holder/carrier, type of risk covered, beneficiaries covered (scale - no, geographical outreach, health care providers etc.), implementer, donor, specific need, other context related?) Follow-up:			
12	Other opportunities				
13	Planning for thematic sessions	● Revision of starter kit ● Identification of events (coordination within community) taken up in Community Meeting: ● Country presentations ● Catalytic Implementation Fund ● openIMIS 5th Anniversary Campaign ● Features roadmap development ● French sub committee ● Capacity Development			
14	Bhela call planning	Next call on (part of Community Meeting) Suggested topics: - french sub-committee - Testing approach - Community meeting - Modularization overview			
15	Next Moderator	March 10 - Axel			
16	AOB	-			

Planned Absences:

Upcoming Events:

After every meeting:

- make a freeze of this document (File->Make a copy) to the [minutes folder](#) as YYYY-MM-DD.openIMIS_ImplementersCommittee_Minutes.pub (YYYY-MM-DD = day of the call)
- Remove confidential information from the archive file:
  - header rows: Attendees, Distribution List
  - column: Who
  - all row which are marked with a C in the first column
  - everything below the issue table
- Remove comments
- Remove text highlighting
- Download the archive file as PDF to your computer
  - Upload PDF version of the archive file to https://openimis.atlassian.net/wiki/spaces/OP/pages/549912612/Implementers+Committee+Meeting+Minutes