



Implementers Committee Minutes

Title	Implementers Committee Meeting Minutes		Date	10.02.2021
Location	Virtual (meet.jit.si/openIMISImplementers)		Time	10:00-11:00 CEST
meeting called by	openIMIS Coordination Desk	Type of meeting	Committee Meeting	
Facilitator	Siddharth Srivastava (SS)	Note taker	All	
Attendees	Saurav Bhattarai (SB), Hanna Kurani (HK), Rodrigo Assumpcao (RA), Philipp Essipov (PE), Konstanze Lang (KL), Laure Pontis (LP), Daniella Majakari (DM), Siddharth Srivastava (SS), Kristin Pascual			
Distribution list	openimis-implementers-committee@googlegroups.com			
Agenda	<ul style="list-style-type: none"> • Group specific updates • Country Specific updates • Thematic topics • Other scheduled items (potential countries etc) 			

#	Item	Discussion	Who?	Date
A: Action, C: Confidential, D: Decision, I: Information, W: Warning				
1.1	Call Structure	<ul style="list-style-type: none"> - Weekly calls as updates - Separate calls for specific implementation tasks and topics - Product road-map in separate meetings - Every group presents update from their side before country specific updates eg. AeHIN, ILO, etc then tenders etc, followed by any updates that are specific to countries - Potential countries as a separate theme programmed by Coord Desk <ul style="list-style-type: none"> - not Agenda item <ul style="list-style-type: none"> - Set up format for presenting new potential countries - Possibility of adding more members of more groups - Speakers - Suggestion of Gumzo monthly style call to bring in interested parties <ul style="list-style-type: none"> - Potentially join in the Developer Gumzo - Alternatively have the 4th IC meeting of the month be a Gumzo style meeting 		D

Country Updates				
3	Cameroon - BEPHA	Update: Follow-up:		
4	Cameroon - HIV	Update: Start using openIMIS early Feb Follow-up:		
3	Nepal - HIB (informal sector)	Update: Working on upgrading to modular version (some delays from both policy and IT side) Follow-up: set up a session to show how they use the modular version together with Legacy. Also showcase the changes made for Nepal scheme specifically.		
4	Nepal - SSF (formal sector)	Update: Follow-up:		
5	Tanzania - CHF	Update: no update Follow-up:		
6	Zanzibar - PharmAccess	None		
Work Streams				
6	AeHIN	Update: finalising timeline of activities Should have it ready by next week Follow-up: more info on network of universities to come	KP	
7	ILO	Update: launch of project during week of the 15th Follow-up:	RA	
8	Tender 2b SwissTPH (Implementation support)	Update: Development of features roadmap Testing approach (quality assurance): using template from last year on documenting test cases. Align with BlueSquare on this. Follow-up: Request all to add to list of participants by end of the week: https://docs.google.com/spreadsheets/d/1wLSZc1xr6ltJRt0NU30BLs0PKK5lVDSy4XGhL8-7TUK/edit#gid=0 Trying to capture additional requirements for the software. Identify a group of people to have interviews. Follow-up with Rodrigo	SS	
9	Tender 2c SwissTPH (Capacity Dev)	Update: Working on assessment of online platforms Follow-up: thematic discussion with IC team on target group for e-learning course, platform options (next to		

		socialprotection.org, atingi.org), criteria for and test format for self-paced e-learning course			
10	Modularization (Bluesquare)	Update: Follow-up:			
11	New Country Opportunities	Update: Follow-up:			
12	Other opportunities				
11	Planning for thematic sessions	Capacity Development, Catalytic Implementation Fund, Community Meeting, openMIS 5th Anniversary Campaign, Features roadmap development, revision of starter kit, identification of events, French sub committee, Demo of customized version (Cameroon HIV, Nepal NHB)			
12	AOB	<ul style="list-style-type: none"> - assign facilitator for next week (rotating facilitation) Siddharth next - next week is 4th wk - how should we plan the content? <ul style="list-style-type: none"> - Overview of tools/wiki - Catalytic Implementation Fund - Capacity Development - Features Roadmap (overview on approach) - Google Summer of Code - HELINA 2021: https://easychair.org/cfp/HELINA2021-Conference - Abstract registration deadline: February 28, 2021 			

Planned Absences:

Upcoming Events:

After every meeting:

- make a freeze of this document (File->Make a copy) to the [minutes folder](#) as YYYY-MM-DD.openIMIS_ImplementersCommittee_Minutes.pub (YYYY-MM-DD = day of the call)
- Remove confidential information from the archive file:
- header rows: Attendees, Distribution List
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