



# Implementers Committee Minutes

<b>Title</b>	<b>Implementers Committee Meeting Minutes</b>		<b>Date</b>	07.10.2020
<b>Location</b>	<b>Virtual</b>		<b>Time</b>	10:00-11:00 CEST
<b>meeting called by</b>	openIMIS Coordination Desk	<b>Type of meeting</b>	Committee Meeting	
<b>Facilitator</b>		<b>Note taker</b>	All	
<b>Attendees</b>	Saurav Bhattarai (SB), Nirmal Dhakal (ND),			
<b>Distribution list</b>	<a href="mailto:openimis-implementers-committee@googlegroups.com">openimis-implementers-committee@googlegroups.com</a>			
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• General country updates</li> <li>• Feature Requests from Service Desk</li> <li>• Capacity Development Strategy</li> </ul>			

#	Item	Discussion	Who?		Date
A: Action, C: Confidential, D: Decision, I: Information, W: Warning					
4.2	Rwanda	<ul style="list-style-type: none"> <li>• RSSB seems to be worried about the sustainability of the system once digitizing everything</li> <li>• Renewed interest to get support on the backlog project continuation - update call with CHAI scheduled</li> <li>• -- No further interest at this time -- Local solutions being explored</li> </ul>	SB	C	01.07.20
4.3	Cameroon	<ul style="list-style-type: none"> <li>• New discussion: removal of user fees for HIV treatment. reimbursement of providers needs to be managed, services will be paid from MoH budget through the regional funds.               <ul style="list-style-type: none"> <li>- openIMIS to be piloted to manage the scheme targeted to remove user fees for HIV testing/treatment in the Central Region of Cameroon.</li> <li>- Partners: GIZ Cameroon, UNFPA Cameroon (contracts on implementation running until end of 2020)</li> <li>- SOPs circulated for comments to go back to Cameroon for clarification</li> <li>- Mission planned for mid-February</li> <li>- Updates from George/Bilateral programme (08.07)</li> <li>-</li> </ul> </li> <li>National ID number? Can this be used?</li> <li>TAF number?</li> </ul>	SB/SSr, XM	C	24.06.20

4.4	Kyrgyzstan	<ul style="list-style-type: none"> <li>GIZ eHealth regional proposal (SFF) to include a business process analysis of the NHIF this year</li> </ul>	VR SB	D	19.02.20
4.5	AeHIN CoP: Thailand	<ul style="list-style-type: none"> <li>Waiting for update on using openIMIS to manage insurance scheme for stateless</li> </ul>	Boonchai, Tin	I	21.06.19
4.6	AeHIN CoP: Philippines	<ul style="list-style-type: none"> <li>Ongoing engagement with UPM-PGH and SLMC as partner health education institutions (preliminary meeting conducted last March)</li> <li>Ongoing engagement with AMSA Philippines (preliminary meeting conducted last March)</li> <li>Finalization of the openIMIS lab manual for clinical skills <ul style="list-style-type: none"> <li>student manual</li> <li>faculty guide</li> <li>technical guide</li> </ul> </li> <li>Next ToT Workshop with San Beda School of Medicine (February 22, 2020)</li> <li>Presence at the 7th annual Philippine Conference on Community Health (PCCH) 2020 on March 7-8, 2020</li> <li>openIMIS online training - week long , opened to the wider community. 46 attendees. <ul style="list-style-type: none"> <li>Health financing module</li> <li>digital health module</li> <li>data privacy module</li> <li>hands on workshop for openIMIS</li> </ul> </li> <li>openIMIS test cases <ul style="list-style-type: none"> <li>online spreadsheet created</li> <li>6 entries</li> </ul> </li> </ul>	Alvin/Tin	I	28.11.19
4.7	AeHIN CoP: Indonesia	<ul style="list-style-type: none"> <li>Update: YouTube links on video tutorials are available via wiki page</li> <li>Update: Indonesia Country Hub already finished the online course implementation with MPH students in the university. Still working on reviewing the student assignment and practical exercise feedback.</li> </ul>	Alvin/Tin		28.11.19
4.8	Myanmar	<ul style="list-style-type: none"> <li>Revised draft submitted now and feedback is awaited from ILO</li> <li>Awaiting feedback</li> </ul>	SSr	A	12.02.20
4.11	openIMIS Webinar Series via AeHIN Hour	<ul style="list-style-type: none"> <li>Online Training Plan <ul style="list-style-type: none"> <li>openIMIS Terminology (For Application Administrators)</li> <li>openIMIS Localized Installation (For System Administrators)</li> <li>openIMIS Use in Clinical Lab Skills (For Faculty and Students in Medical Schools)</li> </ul> </li> <li>openIMIS Webinar on 'openIMIS on FHIR'</li> </ul>	AM, DD, CP		07.05.19
4.13	DRC	<ul style="list-style-type: none"> <li>Specifications for phone provided and then ToRs to be drafted with GIZ IS for a mission later in Feb-March for XM to do training on mobile phone introduction</li> </ul>	SSr, XM	I	12.02.2020

4.14	Chad	<ul style="list-style-type: none"> <li>Project made a national level presentation - finding out whether openIMIS was part of this.</li> </ul>	SSr	I	26.02.20
4.16	Nigeria	News that openIMIS is being customized for the basic care scheme in Nigeria, with support from the World Bank. More information required on this.	SB, VR	C	22.01.2020
4.17	Albania	<p>Great interest from Health Insurance Fund - tender decision will be at the end of November. Decision on tender is delayed to end of December.</p> <p>Joachim Mollin (open source HMIS: MyCare2X) / 60 hospitals worldwide) is now involved in the Albanian Worldbank project.</p> <p>It seems to go into the right direction. Tangible official results over decisions are to be expected by mid February.</p> <p>IT team ready to integrate openIMIS with MyCare2X Next step: Invite Albania IT team to Next Gumzo (1 June 2020)</p>	MW	C	27.05.2020
4.18	Laos	<p>Convergence workshop to be planned in 2020. Awaiting further information from ADB.</p> <ul style="list-style-type: none"> <li>Training session for MoH and Health Insurance Fund started from 06 May.</li> <li>Follow up call required after training</li> <li>Claim module is interest</li> <li>ABP system (?) <ul style="list-style-type: none"> <li>doesn't have claims management</li> <li>beneficiary management?</li> </ul> </li> <li>Informal + Formal sector?</li> <li>Awaiting documentation on scheme details</li> <li>SPTH has links with public health schools in Laos</li> <li>Swiss Red Cross?</li> <li>EPOS had completed a project on health financing</li> <li>Lux development is involved in health financing projects</li> <li></li> </ul>	SBh,SSr	C	06.05.20
4.19	Indonesia	<ul style="list-style-type: none"> <li>A script will be requested to translate from Bahasa into English</li> <li>webinar and lecture videos on health insurance created - include openIMIS information</li> <li>Want to know more about Nepal instance - Kirstin to talk to Nirmal and Saurav about setting up webinar</li> </ul>	KCP		03.06.20

4.22	Nepal	<ul style="list-style-type: none"> <li>● Mission Report &amp; SOP on Accident and Disability Security Schemes was shared to partner Social Security Fund (SSF)</li> <li>● Finalizing the ToRs for the SFF</li> <li>● Deployment of new version for HIB</li> <li>● New feature request collected from workshop has been added to Jira</li> <li>● Nepal requires Sampling based Claims review. Concept note is presented here: <a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/1249509439/Stratified+Weighted+Random+Sampling+Concept">https://openimis.atlassian.net/wiki/spaces/OP/pages/1249509439/Stratified+Weighted+Random+Sampling+Concept</a></li> <li>● Next steps: Design algorithm for claims sample</li> <li>● starting training process this week as well as testing with core team. 15 days training and then rollout</li> <li>● New executive Director in HIB - Dr. Radhika Thapaliya</li> <li>● Further development on openIMIS <ul style="list-style-type: none"> <li>○ DHIS2 dashboard integration</li> <li>○ Self-enrollment <ul style="list-style-type: none"> <li>■ Link to insuree portal</li> </ul> </li> <li>○ AI Claim adjudication process</li> </ul> </li> <li>● Training of EHR module to EHR vendors Nepal with Technical Support from Nyaya Health Nepal(NH) and Financial Support from GIZ-S2HSP Nepal.</li> <li>● HIB has signed an agreement with SwissTPH to share data for development of openIMIS AI module for claim adjudication. Anonymised data has already been shared as per the agreement</li> </ul>	NDh	A	03.06..20
4.26	Tanzania	<ul style="list-style-type: none"> <li>● Exact has decided to stop working on IMIS in Tanzania.</li> <li>● HPSS is moving support to SolDevelo for a limited time while transferring capacity to PORALG (who has allocated some programmers)</li> <li>● PharmAccess to implement openIMIS in Zanzibar: <a href="https://www.wehubit.be/en/node/54">https://www.wehubit.be/en/node/54</a> and perhaps should also be invited to IC, they also have activities in Nigeria.</li> </ul>	SSr	I	05.02.20
4.27	Zanzibar	<p>PharmAccess update on the implementation</p> <ul style="list-style-type: none"> <li>● Funding from Enabel for 2 years, basic HR funding from Dutch side via PharmAccess</li> <li>● Overall project duration envisaged for 5 years</li> <li>● openIMIS to be implemented for enrollment and claims management</li> <li>● Government as the payer for services, a Health Fund might be set up as a purchasing institution</li> <li>● Internal testing <ul style="list-style-type: none"> <li>○ Enrollment process and claim management</li> </ul> </li> </ul>	HM		06.05.20

		<ul style="list-style-type: none"> <li>Demo to be scheduled for June 1, 2020 Gumzo</li> </ul>			
4.28	P4H Network	<p>Potential p4h countries, follow up with:</p> <ul style="list-style-type: none"> <li>Burkina Faso, Niger, Haiti, Senegal, Madagascar</li> </ul>	VR AS		29.01.20
4.29	Sierra Leone	<p>EPOS implementing a GIZ Sierra Leone project which was re-orientated back to health financing; government commits to establishing national health insurance programme; study tour to Rwanda (High level) and Kenya (Operations related staff) completed; arranging slot for openIMIS presentation if possible in country during SHI workshop scheduled February; project in the middle of contract discussion for extension (no-cost)</p>	GA		29.01.20
4.31	Pakistan	<p>EPOS: GIZ providing technical advice in the design of insurance benefit package and operation systems; insurance coverage outsourced to private insurance providers, which have their own IT system; biggest player is the State Life Insurance <b>Delegation at GIZ in October (Feedback from GIZ?)</b></p> <p><b>KfW interested in supporting the state life insurances, but not sure if the support will be extended to MIS.</b></p> <p>Third party model (private sector) in Pakistan health insurance</p> <p>Private providers have their own MIS</p> <p>KfW is tendering for pre-feasibility for ICT solutions in Pakistan - maybe the aim is to have a national database system that connects to the private providers?</p> <p>Linked to GIZ project? Follow-up with Imran.</p>	GA, SB		08.07.2020
4.33	Djibouti	<p>Acadys (French company / consulting) is assessing the CNSS Djibouti in digitizing processes. Seems to be a lot of political will and commitment. The Inception Mission to assess the system was requested. i will explore this possibility.</p> <ul style="list-style-type: none"> <li>Assessment mission planned for mid-February</li> </ul>	VR	A	29.01.20
4.35	Ethiopia	<p>Follow up with University of Meckele?</p> <p>Upcoming EU Tender - MIS for National CBHI</p>	UW	I	13.11.19
4.36	Uganda?	<p>Some rumour that there is interest into openIMIS Follow up with <b>Carl Leitner</b></p>	UW	I	13.11.19
4.37	Cordaid RBF	<p>EPOS: meeting with Cordaid initially set for 3rd week November but was cancelled. Will bring up openIMIS during meeting</p>	GA	A	11.03.19
4.38	Network of Networks	<p>Was created during GDHF Create awareness There are plans to strengthen the network Share Webinar Series, also a Webinar on openIMIS</p>	AM	I	18.12.19

Community tools					
9	Share work plans	<ul style="list-style-type: none"> <li>Updated work plans are under elaboration by STPH / EPOS, AeHIN, Jembi</li> <li>Will be uploaded once finished</li> </ul>	All	C	21.06.19
11	Coordination tool / Jira Kanban Board	<ul style="list-style-type: none"> <li><a href="http://bit.ly/2FFRjBd">http://bit.ly/2FFRjBd</a> // Needs Login Boards can be linked to Jira directly New feature: roadmap - larger bigger picture event</li> <li>Everybody please try the kanban, training will be set up probably next IC call on Wednesday <ul style="list-style-type: none"> <li>Example project from DC: <a href="https://openimis.atlassian.net/projects/OS/issues">https://openimis.atlassian.net/projects/OS/issues</a></li> <li>Request for short tutorial on Kanban: Gantt chart tool</li> </ul> </li> <li>Proposal: make the minutes points from here as Jira tickets</li> </ul>	SBh VR	C	21.06.19
13a	Calendar	<ul style="list-style-type: none"> <li>Shared Calendar: <a href="http://bit.ly/2FlpNtM">http://bit.ly/2FlpNtM</a></li> <li>Update Calendar with Events</li> </ul>	All	I	06.03.19
Requirements, features, and other topics					
14	Formal sector enrollment	<ul style="list-style-type: none"> <li>List of external experts to provide input on the current document - until mid July</li> <li>DC should also provide feedback at some point if the specification is detailed enough. At the moment PS / DD is looking at it.</li> <li>Call on 5th of July among DC / IC <ul style="list-style-type: none"> <li>Other country experiences discussed</li> <li>Detailed discussion on how to implement</li> <li>Requirements will be updated</li> <li>New proposal here</li> </ul> </li> <li>Requirements definition from Nepal, but aim to produce a generic global solution</li> <li>Digital Square proposal - waiting for funding approval from Nepal</li> <li>Once funding identified we need to coordinate specifications definition and software development across IC, Digital Square tenders and Nepal country teams (developers from SSF and Nepal GIZ)</li> <li>Funding from GIZ Nepal confirmed. Waiting on SSF to finalize work package scope.</li> </ul>	SSr VR DD	A	08.01.20
14a	Legal entity	<ul style="list-style-type: none"> <li>On hold - SG meeting on 25.11. in Geneva</li> <li>Topic not discussed during SG meeting.</li> <li>Remains on hold. No further action for now.</li> </ul>	SBh	A	20.11.19
15	<a href="#">Implementation Starter Kit</a>	<ul style="list-style-type: none"> <li>Starter Kit outline <a href="https://docs.google.com/document/d/1RMN4tW_NUr-Doex4e_7kT8m2PY1g9NhVkeLdGhjhAzs/edit#heading=h.is5ejd6lvznl">https://docs.google.com/document/d/1RMN4tW_NUr-Doex4e_7kT8m2PY1g9NhVkeLdGhjhAzs/edit#heading=h.is5ejd6lvznl</a></li> <li>Googledoc link to the steps of the starter kit <a href="#">OpenIMIS StarterKit_TAB 1_PREPARATION</a></li> </ul>	SSr VR RC		29.07.2020

		<ul style="list-style-type: none"> <li>• Templates for requirements analysis are being used to adapt them to openIMIS assessment phase based on specific country experience</li> <li>• Implementation steps have been defined (4) and responsibilities been assigned</li> <li>• Tab 1, 3 and 4 summaries are done.</li> <li>• Splitted up the content: <ul style="list-style-type: none"> <li>○ website summary</li> <li>○ <a href="#">OpenIMIS StarterKit Tab2 WebSummary</a></li> <li>○ Wiki detail</li> <li>○ Please see <a href="#">OpenIMIS StarterKit Tab2 Wiki Requirements Analysis</a></li> <li>○ Persona details (share FFW examples)</li> </ul> </li> <li>• Look at the doc, review, check if it is in the right direction, what is missing, etc.</li> <li>• Restructure the google drive</li> <li>• 4th of December: WG call</li> </ul> <p>Sharing of openIMIS links to business processes of health financing scheme</p> <p>Implementation Starter Kit Call next week.</p> <p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/589463708/Generic+Implementation+Starter+Kit">https://openimis.atlassian.net/wiki/spaces/OP/pages/589463708/Generic+Implementation+Starter+Kit</a></p>			
16	<a href="#">Costing tool/template</a>	<ul style="list-style-type: none"> <li>• Needs to be less complex for countries to use with guiding questions: #of beneficiaries / #of facilities etc... -&gt; based on the responses, gives an estimate</li> <li>• Cover sheet with the questions</li> <li>• Hardware &amp; user trainings cost, one assessment mission. Customization remains open and to be estimated</li> <li>• moved to google sheets, focus on roll-out phase</li> <li>• Updated wanted for next call</li> <li>• Structure is according to <a href="#">Implementation Steps / Project Implementation</a></li> <li>• Roll out cost (post-assessment) - including capacity development cost - built as a tool to be filled in with local costs and structure to be entered and accordingly costs are calculated (idea that tool will be used with guidance from initiative) - unit costs and units (staff categories) - duration say 1 year: <a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/717291605/Material+for+Communication+and+Starter+Kit">https://openimis.atlassian.net/wiki/spaces/OP/pages/717291605/Material+for+Communication+and+Starter+Kit</a></li> <li>• Initial assessment cost as a separate item/document for "internal" use to estimate pre-implementation cost</li> </ul>	SSr VR	A	20.11.19

17	<a href="#">Demo use cases + guidelines</a>	<ul style="list-style-type: none"> <li>● Michael will work with Rhonwyn to develop the screencast using this script <ul style="list-style-type: none"> <li>- Follow up needed</li> </ul> </li> <li>● There is an openIMIS YouTube channel that could take the recorded demo - this is already there, Will put link on Wiki <a href="https://www.youtube.com/watch?v=h3fj90penfU">https://www.youtube.com/watch?v=h3fj90penfU</a> </li> <li>● openLMIS videos / demo as example. AS will put the link.</li> </ul> <p>2 issues:</p> <ol style="list-style-type: none"> <li>1) Use the demo to present on openIMIS</li> <li>2) Suggestion: <ul style="list-style-type: none"> <li>● Create a <a href="#">shorter version</a> for running a demo (30 mins - prioritize sections for IT persons and MoH/health insurance personnel)</li> <li>● <a href="#">Screenshot</a> of Website to make it faster</li> <li>● Diagrams are difficult to follow - simplify - break down. Description of the ideal work flow of openIMIS - explore use of existing diagrams, upload to wiki - &gt; New process flow diagrams added <a href="#">here</a>.</li> <li>● Why the system functions in a particular way - Add comments on wiki page for specific section to elaborate this</li> <li>● <a href="#">Additional slides</a> with screenshots to use in case live doesn't work (<a href="#">full version</a> and <a href="#">shorter version</a>)</li> <li>● RC will try to simplify the enrolment process and contribute with graphics with SSR</li> <li>● Discussions within EPOS around interoperability,</li> </ul> </li> </ol> <ul style="list-style-type: none"> <li>● Based on feedback content has been reviewed and no further feedback right now</li> <li>● Michael to share revised slides for intro video for further feedback before development of final video</li> <li>● Gary has Michael's comments to latest version; will share to the bigger group</li> <li>● Decide which UI version to take for the screen demo -&gt; new claims interface to use</li> <li>● Visual impression of the current screen (overlap possible to solve) -&gt; discuss the issues with legacy vs. new screens</li> <li>● Updates needed on the documentation due to changes in UI and navigation</li> <li>● Stage testing of the new version in full</li> </ul>	SBh SSr All	C	04.12.19
18	Training material	<ul style="list-style-type: none"> <li>● Module 1 &amp; 2 under development on the Wiki <a href="#">here</a>.</li> <li>● Feedback pending from openIMIS coordination desk.</li> </ul>	DD, SSR, SBh	A	29.01.20



19	Snomed	<p>AeHIN is setting up open source version of Apelon, a terminology service (can accommodate SNOMED and can be used by country if they have a national license)</p> <ul style="list-style-type: none"> <li>- work in progress</li> <li>- Request will be mad to install on a virtual machine</li> <li>- wait for cloud installation to complete</li> <li>- SNOMED conference in October (Kuala Lumpur)</li> <li>- AM will provide contact to MW (Kristin will follow up)</li> <li>- Significant that DC understands more, DD will take it to the DC</li> </ul> <p>-&gt; Follow up with AM by KP</p>	AM	I	04.12.19
26	openHIE Sub-community "HF towards UHC"	<ul style="list-style-type: none"> <li>- Inputs by Daniel F. (Jembi)?</li> <li>- Webinar to give update from Addis meeting with Anis (KP)</li> </ul>	VR RC/ DF	I	29.01.19
27	Link with Developers Committee	<p>Further testing of the claims UI (compare p.17)</p> <p>Developers Committee should look at the need that countries might only want to use the claims module and not the beneficiary management module provided by openIMIS</p> <p><a href="#">WIKI Claim module scope link</a></p> <p>DC and IC needs to look at Wiki / legacy system</p>	DD. UWa	A	04.12.19
29	Thematic areas on the wiki	<p>Create thematic topic spaces on the Wiki, e.g. Data privacy, interoperability, etc. in order to reach out to a broader audience</p> <p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/607223809/Thematic+Areas">https://openimis.atlassian.net/wiki/spaces/OP/pages/607223809/Thematic+Areas</a></p> <p>Strategies how to get others to contribute and participate in discussions</p> <p>-&gt; E.g. discussion with ILO on actuarial analysis to expand</p> <p>-&gt; Consultation during upcoming conferences?</p>	SSr	A	04.12.19
29.a	Data Analytics	<ul style="list-style-type: none"> <li>• Wiki page is continuously developed and more use cases are added <a href="#">here</a>.</li> <li>• Data Analytics - <a href="#">iHEA pre congress session</a> (session titled: Value of Health Insurance data from a public health perspective) was well received and a workshop concept for openIMIS partners to use is available <a href="#">here</a></li> <li>• Efforts should be made to further involve users like Rwanda (CHAI and/or RSSB) to contribute to the wiki page discussion as well hubs are encouraged to use the concepts to</li> </ul>	SSr VR	A	19.07.19

		engage further different stakeholder groups and contribute to this discussion.			
29. b	M&E	<p>Indicators for health financing scheme management will be collected on the <a href="#">Wiki</a> to create a sort of Master list</p> <ul style="list-style-type: none"> <li>• Sub-group on indicators with DC/ HISP India</li> <li>• Members indicators done, half way through the claims</li> </ul> <p>Ongoing work, wiki page is being updated with several resources. Calls on Fridays. Once finished it will be shared with IC.</p> <p>DHIS2 instance has been set up by HISP India and to schedule call to present the initial dashboard</p>	VR SSr SBh		19.07.19
29. c	Data privacy	<ul style="list-style-type: none"> <li>• Guidance is being provided by Swiss TPH / HPSS</li> <li>• Draft policy document and push it forward to PORALG - halted as of (11.03)</li> <li>• Link with Dev. Committee - legal trademark?</li> <li>• Link to Dr. Chamika's work in SL</li> </ul>	SSr UWe	I	12.02.19
31	Communication material French	<p>Some French material has been produced already:</p> <ul style="list-style-type: none"> <li>- Factsheet and glossary are in <a href="#">WIKI</a></li> <li>- Standard presentation slides, which should be reviewed.</li> <li>- Those slides were used in Cameroon, updates will be integrated into the generic one</li> <li>- Glossary will be referred to the English terminology in the Wiki</li> <li>- Separate discussion on francophone material and software documentation - STPH to review</li> <li>- JLN document that we used as basis for the terms</li> </ul> <p><a href="http://www.jointlearningnetwork.org/technical-initiatives/information-technology/glossary#claim">http://www.jointlearningnetwork.org/technical-initiatives/information-technology/glossary#claim</a> wiki glossary ENG <a href="https://openimis.atlassian.net/wiki/spaces/KB/pages/808550427/Claim">https://openimis.atlassian.net/wiki/spaces/KB/pages/808550427/Claim</a> wiki glossary FR <a href="https://openimis.atlassian.net/wiki/spaces/FR/pages/819396979/dictionnaire">https://openimis.atlassian.net/wiki/spaces/FR/pages/819396979/dictionnaire</a></p> <ul style="list-style-type: none"> <li>- New slide deck from ITU training They will be uploaded in the WIKI</li> <li>- Website translation of the website contracted</li> </ul>	VR MG DD	I	12.02.20
38	Issue tracking process	<p>Issue queue and respective work flows have been discussed</p> <p>Further information on the wiki</p> <ul style="list-style-type: none"> <li>• Developers Committee proposed an <a href="#">updated process for the Issue tracking and management</a></li> <li>• The proposed process will be updated</li> </ul> <p>Direct new requests to Jira Service Desk</p>	DDo VR	D	04.12.19

		<p>In the new website, inform on this in the contact section</p> <p>To all email requests reply to send it to the service desk</p> <p>Changes were presented to the IC</p> <p>Include timeline into the issue queue</p> <p><a href="#">Link to the new feature requests</a> to be reviewed by IC to provide feedback to DC</p> <ul style="list-style-type: none"> <li>- Summary has been presented in the SG</li> <li>- Recheck the criteria for SG</li> </ul>			
40	FAQ	<ul style="list-style-type: none"> <li>• Updating the FAQ based on issue queue</li> <li>• Consolidate in WIKI and knowledge base</li> <li>• To be followed up on integration/ use within website context</li> <li>• Updates on the WIKI available -&gt; will be included in the website as well</li> </ul>	DD PD VR		12.02.20
42	Contributors agreement	<p>It would be interesting to have a contributors agreements for openIMIS:</p> <ol style="list-style-type: none"> <li>a) Developers (to the code)</li> <li>b) Implementers?</li> </ol> <p>RC will send a template, example</p> <p>Developers Committee should take this forward</p>	RC, DD, UWa	A	29.01.20
45	French version of Software	<p>Terminology is not always clear</p> <p>Developers / Implementers need a joint understanding and usage of terminology</p> <p><a href="#">lokalis.co Presentation call</a></p> <p>- <a href="#">French demo server bug - PD on it</a></p>	DD, UWa	A	29.01.20
47	Modules definition based on JLN	<ul style="list-style-type: none"> <li>• Process Matrix according to JLN collection of generic user requirements for openIMIS: <a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/807600219/Background+-+Joint+Learning+Network+for+UHC">https://openimis.atlassian.net/wiki/spaces/OP/pages/807600219/Background+-+Joint+Learning+Network+for+UHC</a></li> </ul>	UWa	I	15.05.19
53	User engagement	<p>How to engage user organizations - new and existing ones?</p> <p>e.g. DHIS2 has a very open user list</p> <p>May-be open up a googlegroup mailing list for users</p> <p>Collect system requirements from them</p>	SBh	A	07.06.19
58	Risk intelligence	<p>Proposal to have a Risk Registry. A framework will be shared, which could be populated on a central and local level</p>	AM	A	30.10.19
61	Cooperation ILO	<ul style="list-style-type: none"> <li>- Actuarial platform: schedule presentation during the <a href="#">IC meeting ( 11th March )</a></li> <li>- There is a desire to organize/host a workshop on the actuarial study carried out by them for Nepal. We should include relevant colleagues from GIZ and openIMIS Initiative. Schedule a call about this.</li> <li>- Separate exchange on formal sector requirements in February</li> <li>- Elaborate tender material to support in-country tender processes</li> </ul>	LT		12.02.20

	openMIS Community Meeting 2020	<ul style="list-style-type: none"> <li>- ICT4D - Nigeria as an option</li> <li>- World Health Summit - Kampala, Uganda: April 27-28</li> <li>- Need to reschedule due to COVID-19</li> </ul>			11.03.20
	Stratified weighted Random Sampling	<p>HIB is finding it difficult to review increasing no. of claims with limited human resources for claim review process. So, there is a need to design sampling method where certain % of claims will be selected for review from one health facility and the % approved/rejected will be applied to rest of the claims</p> <p><a href="https://openimis.atlassian.net/l/c/Eb1NifXz">https://openimis.atlassian.net/l/c/Eb1NifXz</a></p>	ND		08.04.20
	Newsletter	Social Protection Dashboard: <a href="https://www.social-protection.org/gimi/ShowWiki.action?id=62">https://www.social-protection.org/gimi/ShowWiki.action?id=62</a>			
	April Relesase	<p>Two new modules (according to new architecture):</p> <ol style="list-style-type: none"> <li>1. Location</li> <li>2. Health Facility</li> </ol> <p>Bug fixes included. Check release notes:</p> <p>Testing included before releases. Test cases are documented here:</p>			
66	Training sessions	<ul style="list-style-type: none"> <li>● People have been trying out the exercises</li> <li>● New data entered into demo server</li> <li>● Need for exploring tools for continuous exchange post trainings <ul style="list-style-type: none"> <li>○ Forums?</li> </ul> </li> <li>● Facilitator per breakout session</li> <li>● Module 2: <ul style="list-style-type: none"> <li>○ 3 sessions</li> <li>○ Video per sessions will be released</li> <li>○ in person sessions scheduled</li> <li>○ Target audience: IT staff</li> <li>○</li> </ul> </li> </ul>			
67	Rapid Assesment toolkit	<p>Draft available for comments:</p> <p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/717291605/Material+for+Communication+and+Starter+Kit?preview=%2F717291605%2F1383923738%2FOpenIMIS%20Rapid%20Appraisal%20toolkit.xlsx">https://openimis.atlassian.net/wiki/spaces/OP/pages/717291605/Material+for+Communication+and+Starter+Kit?preview=%2F717291605%2F1383923738%2FOpenIMIS%20Rapid%20Appraisal%20toolkit.xlsx</a></p>	GA		20.05.2020
68	Testing for new release	<p>Test cases to be developed for various implementation scenarios</p> <p>Instructions and example test case documentation:</p> <p><a href="https://github.com/MrBricodage/TestLink--ExcelMacros">https://github.com/MrBricodage/TestLink--ExcelMacros</a></p> <p>Wiki page for testing:</p> <p><a href="https://openimis.atlassian.net/wiki/spaces/">https://openimis.atlassian.net/wiki/spaces/</a></p>	SSr PD		03.06.20

		<p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/1336967179/Quality+assurance+opensource+tools">OP/pages/1336967179/Quality+assurance+opensource+tools</a></p> <p>Separate call on 28.05.2020 for detailed discussion.</p> <ul style="list-style-type: none"> <li>review test scenarios and get update from Sarav on 28-5-2020 call on next weeks call</li> </ul>		
69	UX Input for new development	<p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/1365934087/Beneficiary+Enrollment">https://openimis.atlassian.net/wiki/spaces/OP/pages/1365934087/Beneficiary+Enrollment</a></p> <p><a href="https://openimis.atlassian.net/wiki/spaces/OP/pages/1366228996/Persons+Families+module+scope">https://openimis.atlassian.net/wiki/spaces/OP/pages/1366228996/Persons+Families+module+scope</a></p> <p><a href="https://zi3q2.csb.app/">https://zi3q2.csb.app/</a>  <a href="https://ukd4e.csb.app/">https://ukd4e.csb.app/</a>  <a href="https://vzsj9.csb.app/">https://vzsj9.csb.app/</a>  <a href="https://cbmct.csb.app/">https://cbmct.csb.app/</a></p> <ul style="list-style-type: none"> <li>Christine requests feedback on mock-ups, <b>please add to wiki pages as comments</b></li> <li>Nepal feedback has been a mixture; one page is good but scrolling down could be an issue, tab is good - feedback has been received</li> <li>Please send suggestions of other ways of doing it so it fits needs - Christine to talk to the tech team about Nepal feedback</li> <li>Requests that are 'very country specific' are</li> </ul>		17.06.20
70	GDHF Session	<ul style="list-style-type: none"> <li>Upcoming Global digital health forum: <a href="https://www.globaldigitalhealthnetwork.org/forum/">https://www.globaldigitalhealthnetwork.org/forum/</a></li> <li>(abstracts due 2 July) - next week 1 pager with ideas  IDEA: open source follow-up (Rhonwyn to talk to Saurav)  IDEA: users from Tanz and Nepal - panel discussion run by implementing countries to share experience. (AeHIN 1 pager idea).  IDEA: data privacy with insurance systems, coming up more and more. Format, run person through process and look at concerns and how can they be addressed - open to all not just health financing. (Siddarth to talk to Saurav)</li> <li>Template for final abstract submission on google docs: <a href="https://docs.google.com/document/d/1jMTZwk8bQJUGtAOw_yRq3iGCec4neSDlqQpSfdygRZ0/edit">https://docs.google.com/document/d/1jMTZwk8bQJUGtAOw_yRq3iGCec4neSDlqQpSfdygRZ0/edit</a></li> </ul>		03.06.20
71	Covid 19 update	<ul style="list-style-type: none"> <li>impact of covid-19 in-country - any linkages with health insurance?</li> </ul>		03.06.20

		<ul style="list-style-type: none"> <li>○ not in Nepal, funding being paid directly to health facilities - not through insurance</li> <li>● Nepal conducting online trainings for roll-out</li> </ul>			
72	Nepal Testing	<p>User group testing of 1.4.1 on-going</p> <p>feature requests are coming in mostly on user interface level</p> <p>web-app for online enrollment / android app</p> <p>nepal to develop new android app - link to developers committee</p> <p>SSF</p> <p>SSF mandating claims have to come in from EHR</p>			
73	Madagascar	Potential implementation for a community based health insurance			

**Planned Absences:**

**Upcoming Events:**

- Gumzo: June: 1 June 2020: <https://meet.jit.si/openIMISDevelopers>

**After every meeting:**

- make a freeze of this document (File->Make a copy) to the [minutes folder](#) as YYYY-MM-DD.openIMIS\_ImplementersCommittee\_Minutes.pub (YYYY-MM-DD = day of the call)
- Remove confidential information from the archive file:
- header rows: Attendees, Distribution List
- column: Who
- all row which are marked with a C in the first column
- everything below the issue table

- Remove comments
- Remove text highlighting
- Download the archive file as PDF to your computer
- Upload PDF version of the archive file to <https://openimis.atlassian.net/wiki/spaces/OP/pages/549912612/Implementers+Committee+Meeting+Minutes>

Last chat log:

**Siddharth**

I had one issue

**Charles-Henri Ravony**

I passed the message on yesterday to Djibouti

It would be very beneficial to have a copy of that tool, adjust it with our view, and share with the group during a future call

**Siddharth**

data transfer charges to be added

<https://openimis.atlassian.net/wiki/spaces/OP/pages/40501266/Nepal>