



Implementers Committee Minutes

Title	Implementers Committee Meeting Minutes		Date	21.06.2019
Location	Virtual		Time	10:00-11:00 CEST
meeting called by	Alicia Spengler	Type of meeting	Committee Meeting	
Facilitator		Note taker	All	
Agenda 21-06-19	<ul style="list-style-type: none"> • Summary UI call 			

#	Item	Discussion	Date
4	Supporting possible opportunities in new partner countries	<ul style="list-style-type: none"> • Initiative has to design processes and develop support mechanisms for countries; not standardized yet • Separate call among Swiss TPH and GIZ took place 	16.01.19
4.4	Kyrgyzstan	<ul style="list-style-type: none"> • Link with Bluesquare´s RBF is under analysis 	06.02.19
4.5	AeHIN CoP: Thailand	<ul style="list-style-type: none"> • Thailand - looking into the use of openIMIS for managing health insurance for foreign workers in the country/ stateless insurance <ul style="list-style-type: none"> ○ MoH has other priorities and not focused right now on their stateless insurance ○ For Action: Dr Boonchai to request documentation of work processes for their stateless insurance (which will be given to Saurav and team) • Setting up a test instance (not yet for implementation) for the stateless insurance. Still exploring which server to use <ul style="list-style-type: none"> ○ Headed by Dr Ananat who we will meet in person in July for the AeHIN PRINCE 2 Training 	21.06.19
4.6	AeHIN CoP: Philippines	<ul style="list-style-type: none"> • Ongoing engagement with UPM-PGH and SLMC as partner health education institutions (preliminary meeting conducted last March) • Ongoing engagement with AMSA Philippines (preliminary meeting conducted last March) • Ongoing preparation of the openIMIS lab manual for clinical skills <ul style="list-style-type: none"> ○ student manual ○ faculty guide ○ technical guide • ToT Workshop on openIMIS Lab Manual Use and Assessment scheduled on: <ul style="list-style-type: none"> ○ August 10 (SLMC) ○ TBD (PGH) 	21.06.19

		<ul style="list-style-type: none"> • Pre-ToT Workshop orientation with AMSA Philippines tentatively scheduled in June or July 	
4.7	AeHIN CoP: Indonesia	<ul style="list-style-type: none"> • Plan to integrate openIMIS in the MPH curriculum by next semester (faculty meeting in September) • Done conducting FGD sessions in UGM for two tracks: (1) health insurance and (2) health information systems <ul style="list-style-type: none"> ○ MPH students majoring in health insurance reported that they had obtained an overview of the UHC information system in the existing curriculum, since there is a specific course on health insurance information. ○ MPH students majoring in health information system, echoed that they have already received many topics on health information systems, although not specific to UHC. To date, no specific course on UHC information system was available. 	21.06.19
4.8	Opportunities in CAM, LAO, MYANMAR	<ul style="list-style-type: none"> • CAM: No opportunities identified yet at the country level (national health insurance) because of political issues; Look into partnering with National University of Public Health for using openIMIS in health informatics course • LAO: <ul style="list-style-type: none"> ○ Mr Viengthong from MoH Lao informed us during the workshop that they are currently using a vendor-provided system for their health insurance. They are interested in exploring other options. Some points of inquiry from him: <ul style="list-style-type: none"> ■ Translation (to Laos language) ■ Incorporating online payment ■ Uploading XML-based database in the system ■ Modifying the label of major components and data fields in the system ■ Resources for server (Using Ubuntu?) ■ Customization of the system (technical side) - up to what extent, ■ How to apply national standards in the system ○ Currently waiting for approval from MoH for the conduct of AeHIN Convergence Workshop in Lao PDR 	21.06.19

		<p>(point person is Dr Chansaly Phommavong)</p> <ul style="list-style-type: none"> ■ WHO Lao will be the main coordinator ■ ADB HQ interested to join also <ul style="list-style-type: none"> ● MYANMAR: No update yet 	
4.9	AeHIN Events	<ul style="list-style-type: none"> ● Telemedicine Conference (Kuala Lumpur, 20-21 June 2019) ● AeHIN PRINCE2 Project Management Training (Kuala Lumpur, 22-26 July 2019) <ul style="list-style-type: none"> ○ Invite openIMIS would-be implementers in Asia ○ Use openIMIS as work focus for the training on project management ○ Inquiry on charging transportation funds from openIMIS ○ Organize openIMIS Regional Side Meeting; Invite Saurav as Resource Person ● China Beijing International High-Tech Expo/ CHITEC (Beijing, 20-21 June 2019 - TBC) ● next week openIMIS webinar (27-31 May) 	
4.10	AeHIN Collab/Knowledge Exchange with IFM	<ul style="list-style-type: none"> ● Teleconference with IFM on openIMIS integration in the academy last March <ul style="list-style-type: none"> ○ IMF might join the ToT Workshop on openIMIS Lab Manual Use and Assessment in the Philippines ○ IMF might organize ToT Workshop on openIMIS (technical/development side) in Tanzania 	
4.11	openIMIS Webinar Series via AeHIN Hour	<ul style="list-style-type: none"> ● June 25: A Proposed Architecture for Data Sharing between OpenIMIS Systems (Alvin Marcelo) <ul style="list-style-type: none"> ○ Objective: To explain the benefit of data sharing between OpenIMIS Systems; enumerate different architectural patterns for data sharing; next steps ● TBC (Block: deciding which server to buy) <ul style="list-style-type: none"> ○ openIMIS Terminology (For Application Administrators) ○ openIMIS Localized Installation (For System Administrators) ○ openIMIS Use in Clinical Lab Skills (For Faculty and Students in Medical Schools) ● Internal Meeting (3rd) for AeHIN Regional CoP on 27 June (also onboarding of Viet Nam - if possible) 	12.06.19
4.12	AeHIN Technical Questions	<ul style="list-style-type: none"> ● Setting-up of Terminology Service: Currently using linode to set-up the Apelon Terminology Service 	22.05.19

		<ul style="list-style-type: none"> ● Procurement of Server: Looking into buying Azure instead of GoDaddy ● MS SQL Server Edition <ul style="list-style-type: none"> ○ Developer edition ○ Express 	
4.13	DRC	<ul style="list-style-type: none"> ● Restarted activities with configuration, trainings, and introduced offline version ● Introduced the initiative ● Use of offline solution a point of discussion coming out of the mission ● integration of broader health information system is a relevant question ● Potential for SDC/BMZ funds to support implementation activities - to discuss further based on other proposals to increase support to DRC implementation 	22.05.19
4.14	Chad	<ul style="list-style-type: none"> ● Timeline - June, concept note by Damien to clarify a joint support by CIDR and SDC, any activity will not start probably before June. ● Always inform and invite P4H Focal Point, Saibou Seynou and Damien (STPH) ● Suppose to start to work ● July is the first mission, probably focussing on training, stakeholder onboarding 	22.05.19
4.19	Indonesia	<p>openIMIS Community Indonesia started with Country WP</p> <p>Plan to translate manual to Bahasa. English user manual is here. Request to use readthedocs to develop this documentation. Source code of the documentation can be found here.</p>	17.04.19
4.20	Togo	<p>Support from Socieux last year to INAM</p> <p>Need for claims digitalization</p> <p>Follow up with Togo as well as Socieux+ happened, but no reaction yet.</p>	03.04.19
4.21	Burundi	<p>Discussion was held with Stephen XXX, wait and see what happens</p> <p>Potential other countries: Sudan, Somalia, Chad</p>	17.04.19
4.22	Nepal	<p>Started of in 2016</p> <p>Some features departed from Nepal requirements</p> <p>Since role out, use of system and health insurance it has steadily grown</p> <p>In Nepal Health Insurance started with Information System being openIMIS</p> <p>More than 500 health facilities, 1.2 Million insurees (1,5 Mio total number managed)</p> <p>Sharp rise in number of claims (5000 claims / day)</p> <p>Hosted on physical machine in government data centre</p> <p>Used by multiple claim administrators</p> <p>Transitioned to Master Version, looking at using enrolment app</p> <p>A lot of requests coming in which made it to issue queue</p> <p>IT team: 4 developers + GIZ support</p>	08.05.19

		<p>Most requests from staff that reviews claims (more complicated), others are very small requests</p> <p>Reasons:</p> <ul style="list-style-type: none"> - wants to look at patterns to detect fraud - history of patient/facility - different views are needed (multi-dimensional) - look beyond at additional information - small team for a high quantity of claims - HIB is looking for solutions as ML, AI - Better data analytics platform <ul style="list-style-type: none"> - Tying this up with HISP India 	
4.23	Sri Lanka	<ul style="list-style-type: none"> ● Will conduct baseline study on health insurance in their country and will touch base with their MoH and MoF 	21.06.19
4.24	Egypt	<p>Localize openIMIS in arab language</p> <p>IT Company send an email to openIMIS Team for cooperation agreement</p> <p>Further information is needed</p>	08.05.19
4.25	Mali	<ul style="list-style-type: none"> ● Call scheduled with Intrahealth (also host of iHRIS) ● Interest in exploring openIMIS for Sahel countries ● Contact with AFD TTL 	22.05.19
4.26	Tanzania	<ul style="list-style-type: none"> ● next phase will be national level - owner/stakeholder of openIMIS is unclear - parliament is discussing national health insurance bill ● project teams will be present in zones (cluster of regions) - hopefully through moh structure and otherwise one national team (coordination with PORALG, MOH (and NHIF)) ● Follow up bilaterally to ensure coordination in Tanzania with GIZ country programme 	22.05.19
13a	Calendar	<ul style="list-style-type: none"> ● Shared Calendar: http://bit.ly/2FlpNtM ● Update Calendar with Events 	06.03.19
13b	Messaging chat / Forum	<ul style="list-style-type: none"> ● For the time being, we are using google groups 	20.03.19
14	Formal sector enrollment	<ul style="list-style-type: none"> ● Here is the document along with other feedback. ● Nepal has passed bill to include formal sector - perhaps more input coming from Nepal currently not clear how or when this will be done, to be followed up by SBh ● Gather more inputs from JLN Nepal workshop ● List of external experts to provide input on the current document - until mid July ● DC should also provide feedback at some point if the specification is detailed enough. At the moment PS / DD is looking at it. ● Call scheduled on 5th of July among DC / IC 	21.06.19
14a	Legal entity	<ul style="list-style-type: none"> ● Would this impact in the legal entity status, where registered, responsibility? ● Michael has provided bullet points on experience with other software ● Michael had shared it as separate document ● Viktoria to follow up 	21.06.19

		<ul style="list-style-type: none"> Discussion around legal entity will be put on agenda for next SG meeting 	
15	Implementation Starter Kit	<ul style="list-style-type: none"> Templates for requirements analysis are being used to adapt them to openIMIS assessment phase based on specific country experience Implementation steps have been defined (4) and responsibilities been assigned 	21.06.19
16	Costing tool/template	<ul style="list-style-type: none"> Needs to be less complex for countries to use with guiding questions: #of beneficiaries / #of facilities etc... -> based on the responses, gives an estimate Cover sheet with the questions Hardware & user trainings cost, one assessment mission. Customization remains open and to be estimated Updated wanted for next call by JL or VR 	21.06.19
18a	Localization of system	<ul style="list-style-type: none"> Steps to follow on localization of system for the context of AeHIN (one instance) and support the resource person to set up once instance and in process enhance existing documentation which form reference for setting up other instances. SSr + DDr to follow up. Waiting for AeHIN to purchase server to install demor for Philippines. 	21.06.19
19	Snomed	<p>AeHIN is setting up open source version of Apelon, a terminology service (can accommodate SNOMED and can be used by country if they have a national license)</p> <ul style="list-style-type: none"> - work in progress - We will ask RoseAnn to install on a virtual machine - wait for cloud installation to complete - SNOMED conference in October (Kuala Lumpur) - AM will provide contact to MW 	15.05.19
26	openHIE Sub-community "HF towards UHC"	<p>https://wiki.ohie.org/ RC took part in the last call: interoperability, requirements for HF systems. May 2019 minutes To suggest a continuous agenda item, e.g. on formal sector Follow up on the JLN workshop in Nepal</p> <ul style="list-style-type: none"> requested presentation by openIMIS for next call. Information will be provided. <p>June 2019 minutes There is now a UHC Roadmap, focus on Architecture and business requirements for digital HF</p>	21.06.19
27	Link with Developers Committee	<p>Modularization is still not clear</p> <ul style="list-style-type: none"> separate meeting to discuss the boundaries to define the modules external experts might be implicated <p>Developers Committee should look at the need that countries might only want to use the claims module</p>	21.06.19

		and not the beneficiary management module provided by openIMIS WIKI Claim module scope link DC and IC needs to look at Wiki / legacy system Schedule separate call to discuss the Claim module (BlueSquare, SPTH, GIZ)	
29	Thematic areas on the wiki	Create thematic topic spaces on the Wiki, e.g. Data privacy, interoperability, etc. in order to reach out to a broader audience https://openimis.atlassian.net/wiki/spaces/OP/pages/607223809/Thematic+Areas Strategies how to get others contribute and participate in discussions	22.05.19
29. a	Data Analytics	Develop further the wiki page on data analytics to capture further needs of users like Rwanda. Engage through CHAI to engage RSSB to link to Wiki page and contribute to new user requirements. Data Analytics - iHEA pre congress session (session titled: Value of Health Insurance data from a public health perspective) inputs from AeHIN would be much appreciated towards this event.	03.04.19
29. b	M&E	Indicators for health financing scheme management will be collected on the Wiki to create a sort of Master list <ul style="list-style-type: none"> • Sub-group on indicators with DC/ HISP India • Members indicators done, half way through the claims Ongoing work, wiki page is being updated with several resources. Calls on Fridays. Once finished it will be shared with IC.	15.05.19
29. c	Data privacy	<ul style="list-style-type: none"> • Guidance is being provided by Swiss TPH / HPSS • Draft policy document and push it forward to PORALG 	19.01.19
31	Communication material French	MG started to produce French material. <ul style="list-style-type: none"> - Factsheet and glossary are in WIKI - Standard presentation slides for reviewed by XM - Were used in Cameron, updates will be integrated into the generic one - Glossary will be referred to the English terminology in the Wiki - Separate discussion on francophone material and software documentation - STPH to review - JLN document that we used as basis for the terms http://www.jointlearningnetwork.org/technical-initiatives/information-technology/glossary#claim wiki glossary ENG https://openimis.atlassian.net/wiki/spaces/KB/pages/808550427/Claim	15.05.19

		wiki glossary FR https://openimis.atlassian.net/wiki/spaces/FR/pages/819396979/dictionnaire	
37	AeHIN - ASK Programme	<p>ASK Programme was just created by AeHIN openIMIS as 1st knowledge product</p> <p>Architectural processes</p> <ul style="list-style-type: none"> • Monthly Call: (https://path.zoom.us/j/399343690) • Need more input on the architecture part (if developers' committee can be represented as well) • Status: Leaning towards openHIE architecture framework; will complete TOR of SWGs - mapping of painpoints surfaced from Taipei workshop and knowledge products in DHA • Question: How openIMIS is aligned with openHIE? <ul style="list-style-type: none"> ○ Some key components of openHIE will be worked on by openIMIS (need: connection with registries) • Recommendation: Presentation on openHIE + openIMIS Connection (contributions of each party) • Now has access to the Health Enterprise Reference Architecture (O-HERA) and the Federal Health Information Model (FHIMS.org) • Knowledge Product should be included in WHO DH Atlas 	21.06.19
38	Issue tracking process	<p>Issue queue and respective work flows have been discussed</p> <p>Further information on the wiki</p> <ul style="list-style-type: none"> • Developers Committee proposed an updated process for the Issue tracking and management • The proposed process will be updated <p>Direct new requests to Jira Service Desk</p> <p>In the new website, inform on this in the contact section</p> <p>To all email requests reply to send it to the service desk</p> <p>DD presented the changes to the IC</p> <p>Include timeline into the issue queue</p>	07.06.19
40	FAQ	<ul style="list-style-type: none"> • Updating the FAQ based on issue queue • Consolidate in WIKI and knowledge base • To be followed up on integration/ use within website context 	24.04.19
41	Website	Marilyn will reach out again to everybody to request content	22.05.19

42	Contributors agreement	It would be interesting to have a contributors agreements for openIMIS: a) Developers (to the code) b) Implementers? RC will send a template, example Developers Committee should take this forward	15.05.19
44	JLN workshop Nepal	Nepal, end of June Create WIKI event and share the concept note	15.05.19
45	French version of Software	Terminology is not always clear Developers / Implementers need a joint understanding and usage of terminology Have a separate call on it (MG, DD, XM, VR)	15.05.19
46	New openIMIS version released	openIMIS April 2019 Release out on 10th May: <ul style="list-style-type: none"> • Web Application • Web Services • Database 	15.05.19
47	Modules definition based on JLN	<ul style="list-style-type: none"> • Process Matrix according to JLN collection of generic user requirements for openIMIS: https://openimis.atlassian.net/wiki/spaces/OP/pages/807600219/Background+-+Joint+Learning+Network+for+UHC 	15.05.19
48	New feature requests	Issue queue: https://openimis.atlassian.net/projects/OSD/queues/custom/8 Please provide inputs on: OSD-28 , OSD-50 , OSD-51 , OSD-45 , OSD-29 , OSD-23 , OSD-26 , OSD-12 , OSD-32 , OSD-31 , OSD-22 , OSD-39 Set up a call DC / IC for refining requirements and align them to system architecture VR to add on new features from new countries in the issue queue	07.06.19
49	UI/UX Working group	Composed by developers, implementers and end users from implementing countries Meeting on 14.06.19, 9am CET. Invitation will be sent out Updates on wiki: https://openimis.atlassian.net/wiki/spaces/OP/pages/859308033/Claim+Screens+mock-ups	07.06.19
50	Gumzo monthly meeting	April 2019 Implementers should participate Next one for July: 01.07.	07.06.19
51	Accounting system	Automated process of billing, linkage to the accounting system Put it into the issue queue	07.06.19
52	Claim tracking	Facilities would like to be able to track the claims status through the system Put it into the issue queue	07.06.19
53	User engagement	How to engage user organizations - new and existing ones? e.g. DHIS2 has a very open user list	07.06.19

		May-be open up a googlegroup mailing list for users Collect system requirements from them	
54	Capacity Development Strategy	Training outline has been elaborated Actually being commented by AeHIN and Jembi Next week it should be finalized and activities be scheduled	21.06.19
55	wehubit	https://www.wehubit.be/en/node/7#grants-anchor Local non-profit / public organizations can apply STPH is looking at DRC Jembi is looking at Rwanda GIZ will reach out to Intrahealth We should keep us informed Deadline: 5th of July	21.06.19
56	GDHF	Deadline 5th of July If there are any inputs from countries using openIMIS, would probably be good	21.06.19

Upcoming Events:

- JLN Workshop in Nepal, 23-25th of June
- iHeA - July 14th [iHEA pre congress session](#)
- AIM - International association for mutuelles annual meeting (26 June) - Siddharth requested to present on experience of technologies with mutuelles (idea would be to also flag openIMIS in the discussion)
- WHS
- Helina
- openHIE Meeting
- GDHF