



Implementers Committee Minutes

Title	Implementers Committee Meeting Minutes		Date	15.05.2019
Location	Virtual		Time	10:00-11:00 CEST
meeting called by	Alicia Spengler	Type of meeting	Committee Meeting	
Facilitator		Note taker	All	
Agenda 15-05-19				

#	Item	Discussion	Date
4	Supporting possible opportunities in new partner countries	<ul style="list-style-type: none"> Initiative has to design processes and develop support mechanisms for countries; not standardized yet Separate call among Swiss TPH and GIZ took place 	16.01.19
4.4	Kyrgyzstan	<ul style="list-style-type: none"> Link with Bluesquare´s RBF is under analysis 	06.02.19
4.5	AeHIN CoP: Thailand	<ul style="list-style-type: none"> Thailand - looking into the use of openIMIS for managing health insurance for foreign workers in the country/ stateless insurance <ul style="list-style-type: none"> Question: Possible to get those from github and modify it for their business model? We have subcontractors also for this project Answer: As long you don't sell it, then the license will allow it. Good to send also the process documentation If you want developers to contribute, they can participate in the development committee meetings for the core modules Inquiry/comments from Thai team during the inception workshop <ul style="list-style-type: none"> Incorporation of plug-ins (for data exchange) Presentation of the process flow in the openIMIS system (for easier grasp of the audience) - use of process maker Setting up a test instance in for the stateless insurance. Still exploring which Server to use. Would be good to have some documentation on work processes so we can share ideas of how to set up openIMIS for the scheme (SBh) 	08.05.19

4.6	AeHIN CoP: Philippines	<ul style="list-style-type: none"> ● Ongoing engagement with UPM-PGH and SLMC as partner health education institutions (preliminary meeting conducted last March) ● Ongoing engagement with AMSA Philippines (preliminary meeting conducted last March) ● Ongoing preparation of the openIMIS lab manual for clinical skills <ul style="list-style-type: none"> ○ To be revised for second draft - more suited towards processes that will be used for clinical skills and general system administration functions) ● ToT Workshop on openIMIS Lab Manual Use and Assessment scheduled on: <ul style="list-style-type: none"> ○ August 10 (SLMC) ○ August 17 (PGH) ● Pre-ToT Workshop orientation with AMSA Philippines tentatively scheduled in June or July 	08.05.19
4.7	AeHIN CoP: Indonesia	<ul style="list-style-type: none"> ● Plan to integrate openIMIS in the MPH curriculum by next semester (faculty meeting in September) ● Will conduct FGD sessions in UGM for two tracks: (1) health insurance and (2) health information systems - will give update next month 	08.05.19
4.8	Opportunities in CAM, LAO, MYANMAR	<ul style="list-style-type: none"> ● CAM: Look into how to integrate openIMIS in the health informatics program where Dr Mean Sambath (AeHIN member) is teaching ● LAO: <ul style="list-style-type: none"> ○ Mr Viengthong from MoH Lao informed us during the workshop that they are currently using a vendor-provided system for their health insurance. They are interested in exploring other options. Some points of inquiry from him: <ul style="list-style-type: none"> ■ Translation (to Laos language) ■ Incorporating online payment ■ Uploading XML-based database in the system ■ Modifying the label of major components and data fields in the system ■ Resources for server (Using Ubuntu?) ■ Customization of the system (technical side) - up to what extent, ■ How to apply national standards in the system ○ Proposal: Organize an AeHIN Convergence Workshop in Lao PDR and introduce openIMIS (connect with AeHIN focal point, Dr Chansaly 	24.04.2019

		<p>Phommavong) - now planning about the workshop with WHO and MOH</p> <ul style="list-style-type: none"> ● MYANMAR: No update yet 	
4.9	AeHIN Events	<ul style="list-style-type: none"> ● openIMIS Session at the AeHIN-Taiwan IT Collaboration Workshop (Taipei, 26 March 2019) <ul style="list-style-type: none"> ○ Draft proceedings: https://docs.google.com/document/d/dl77PfwYFgFD3WM1bw2fknBNygZl-givT3CTAzq86c/edit# ○ Event write up with photos to be uploaded on the wiki page ● iLEAD Event (Africa, 13 May 2019) <ul style="list-style-type: none"> ○ Dr Alvin to give a talk on open source technology ○ Dr Alvin to send survey on knowledge products (hopefully to be answered by Saurav) ● Telemedicine Conference (Kuala Lumpur, 20-21 June 2019) ● AeHIN PRINCE2 Project Management Training (Kuala Lumpur, 22-26 July 2019) <ul style="list-style-type: none"> ○ Invite openIMIS would-be implementers in Asia ○ Use openIMIS as work focus for the training on project management ○ Inquiry on charging transportation funds from openIMIS ● China Beijing International High-Tech Expo/ CHITEC (Beijing, 20-21 June 2019 - TBC) 	
4.10	AeHIN Collab/Knowledge Exchange with IFM	<ul style="list-style-type: none"> ● Teleconference with IFM on openIMIS integration in the academy last March <ul style="list-style-type: none"> ○ IMF might join the ToT Workshop on openIMIS Lab Manual Use and Assessment in the Philippines ○ IMF might organize ToT Workshop on openIMIS (technical/development side) in Tanzania 	
4.11	openIMIS Webinar Series via AeHIN Hour	<ul style="list-style-type: none"> ● May 28: AeHIN Hour: Opportunities for openIMIS in Cambodia by Dr Mean Sambath (http://bit.ly/AHreg121) ● TBC (Block: deciding which server to buy) <ul style="list-style-type: none"> ○ openIMIS Terminology (For Application Administrators) ○ openIMIS Localized Installation (For System Administrators) ○ openIMIS Use in Clinical Lab Skills (For Faculty and Students in Medical Schools) 	17.04.19
4.12	AeHIN Technical Questions	<ul style="list-style-type: none"> ● How to update libraries of medicine? <ul style="list-style-type: none"> ○ Put up apelon terminology service/ web service for semantics ● Where to put openIMIS instances? 	17.04.19

		<ul style="list-style-type: none"> ○ Buy virtual server/ install from the nepalese instance ○ Set-up a telecon on localization ○ Discuss offline with Rose Ann ● MS SQL Server Edition <ul style="list-style-type: none"> ○ Developer edition? ○ Express 	
4.13	DRC	<ul style="list-style-type: none"> ● Mission by Xuan Mai in April (week of 15th): Re-Training and set up of new products (existing material will be reused) ● Pilot with 8 mutuelles initiated in 2017, scale up is not on the table ● Basic use - no mobile phones ● Mission to focus on restarting ● GIZ International Services is responsible for the actual phase now and has asked Swiss TPH to support in a limited way. Scale up right now is not on the table. ● Restarted activities with configuration, trainings, and introduced offline version ● Introduced the initiative ● Use of offline solution a point of discussion coming out of the mission 	17.04.19
4.14	Chad	<ul style="list-style-type: none"> ● Feedback / Follow-up is due from workshop (implementers meeting in TnZ) participants ● Concept note to take pilot forward being developed to have stakeholders on board (CIDR and SDC) ● 1 Health zone covered by project and another 7 or so by CIDR who is waiting for confirmation of continued support from donor - idea was to provide training to all together so roll out could be supported by Swiss TPH and CIDR in respective zones ● Timeline - Junei, concept note by Damien to clarify a joint support by CIDR and SDC, any activity will not start probably before June. ● Always inform and invite P4H Focal Point, Saibou Seynou and Damien (STPH) ● Suppose to start to work 	17.04.19
4.19	Indonesia	<p>openIMIS Community Indonesia started with Country WP</p> <p>Plan to translate manual to Bahasa. English user manual is here. Request to use readthedocs to develop this documentation. Source code of the documentation can be found here.</p>	17.04.19
4.20	Togo	<p>Support from Socieux last year to INAM</p> <p>Need for claims digitalization</p> <p>Follow up with Togo as well as Socieux+ happened, but no reaction yet.</p>	03.04.19
4.21	Burundi	<p>Discussion was held with Stephen XXX, wait and see what happens</p> <p>Potential other countries: Sudan, Somalia, Chad</p>	17.04.19
4.22	Nepal	<p>Started of in 2016</p> <p>Some features departed from Nepal requirements</p>	08.05.19

		<p>Since role out, use of system and health insurance it has steadily grown In Nepal Health Insurance started with Information System being openIMIS More than 500 health facilities, 1.2 Million insurees (1,5 Mio total number managed) Sharp rise in number of claims (5000 claims / day) Hosted on physical machine in government data centre Used by multiple claim administrators Transitioned to Master Version, looking at using enrolment app A lot of requests coming in which made it to issue queue IT team: 4 developers + GIZ support Most requests from staff that reviews claims (more complicated), others are very small requests Reasons:</p> <ul style="list-style-type: none"> - wants to look at patterns to detect fraud - history of patient/facility - different views are needed (multi-dimensional) - look beyond at additional information - small team for a high quantity of claims - HIB is looking for solutions as ML, AI - Better data analytics platform <ul style="list-style-type: none"> - Tying this up with HISP India 	
4.24	Egypt	<p>Localize openIMIS in arab language IT Company send an email to openIMIS Team for cooperation agreement Further information is needed</p>	08.05.19
4.25	Mali	<ul style="list-style-type: none"> ● Call scheduled with Intrahealth (also host of iHRIS) ● Interest in exploring openIMIS for Sahel countries ● Contact with AFD TTL 	15.05.19
13	Wiki	<ul style="list-style-type: none"> ● Feel free to post content, structure will grow as we go ● But don't add empty pages ● FaQ should be moved to Knowledge Base (link to Knowledge Base) ● there is a How-to dublon that should be merged into official one and removed 	03.04.19
13b	Messaging chat	<ul style="list-style-type: none"> ● Jembi can offer free slack channel in their works pace ● ideal solution would be to get an openIMIS work space: slack ● approach still under discussion. There are different options: forum (google groups); chat functionality (Skype not ideal); <ul style="list-style-type: none"> ○ Uwe/everyone looking at options 	20.03.19
13c	Modules definition	<ul style="list-style-type: none"> ● Process Matrix according to JLN collection of generic user requirements for an IMIS: https://openimis.atlassian.net/wiki/spaces/OP/pages/807600219/Background+-+Joint+Learning+Network+for+UHC 	08.05.19

14	Formal sector enrollment	<ul style="list-style-type: none"> ● Here is the document along with other feedback. ● Review of the group also to become familiar with the process ● Please add comments or upload additional documents to this issue on Jira ● Nepal has passed bill to include formal sector - perhaps more input coming from Nepal currently not clear how or when this will be done, to be followed up by SBh ● SSr/VR to send an invite to move this forward on this issue queue - next step would be the group gets together (Implementers committee) to move this to the next step: IC comments until 30.04 and then reach out to DC ● IC should finalize document to be submitted to the DC - Call with DD, SBh, VR, SSr, Anis? to finalize the document (business/technical specification), pre-call document should be read, first week of June 	15.05.19
14a	Discussion on formal sector enrollment	<ul style="list-style-type: none"> ● Would this impact in the legal entity status, where registered, responsibility (Michael)? ● Michael has provided bullet points on experience with other software ● Michael had shared it as separate document) ● Viktoria to follow up 	17.04.19
15	Implementation Starter Kit	<ul style="list-style-type: none"> ● RC started to write content on the implementation steps ● Reference material which provided substance to what we are saying ● Template (based in TZ Workshop exercise) which would help countries to reflect on their system 	15.05.19
16	Costing tool/template	<ul style="list-style-type: none"> ● Create spreadsheet to estimate the costs required for implementation. Link with Implementation Starter Kit. ● Alvin to share pre-existing tool with Viktoria (AM delegating to KCP to get copy from SILA team) ● JL uploaded file to Wiki. SSr has reviewed and responded to JL. Awaiting further clarification before moving forward ● SSr to react on the clarifications. ● Needs to be less complex for countries to use with guiding questions: #of beneficiaries / #of facilities etc... -> based on the responses, gives an estimate ● Cover sheet with the questions ● Hardware & user trainings cost, one assessment mission. Customization remains open and to be estimated 	15.05.19
19	Snomed	<p>AeHIN is setting up open source version of Apelon, a terminology service (can accommodate SNOMED and can be used by country if they have a national license)</p> <ul style="list-style-type: none"> - work in progress - We will ask RoseAnn to install on a virtual machine 	15.05.19

		<ul style="list-style-type: none"> - wait for cloud installation to complete - SNOMED conference in October (Kuala Lumpur) 	
26	openHIE Sub-community "HF towards UHC"	https://wiki.ohie.org/ RC took part in the last call: interoperability, requirements for HF systems. May 2019 minutes To suggest a continuous agenda item, e.g. on formal sector Follow up on the JLN workshop in Nepal	15.05.19
27	Link with Developers Committee	Modularization is still not clear <ul style="list-style-type: none"> • separate meeting to discuss the boundaries to define the modules • external experts might be implicated Developers Committee should look at the need that countries might only want to use the claims module and not the beneficiary management module provided by openMIS WIKI Claim module scope link	15.05.19
29	Thematic areas on the wiki	Create thematic topic spaces on the Wiki, e.g. Data privacy, interoperability, etc. in order to reach out to a broader audience https://openimis.atlassian.net/wiki/spaces/OP/pages/607223809/Thematic+Areas	13.03.19
29. a	Data Analytics	Develop further the wiki page on data analytics to capture further needs of users like Rwanda. Engage through CHAI to engage RSSB to link to Wiki page and contribute to new user requirements. Data Analytics - iHEA pre congress session (session titled: Value of Health Insurance data from a public health perspective) inputs from AeHIN would be much appreciated towards this event.	03.04.19
29. b	M&E	Indicators for health financing scheme management will be collected on the Wiki to create a sort of Master list <ul style="list-style-type: none"> • Sub-group on indicators with DC/ HISP India • Members indicators done, half way through the claims Ongoing work, wiki page is being updated with several resources. Calls on Fridays. Once finished it will be shared with IC.	15.05.19
29. c	Data privacy	<ul style="list-style-type: none"> • Guidance is being provided by Swiss TPH / HPSS • Draft policy document and push it forward to PORALG 	19.01.19
31	Communication material French	MG started to produce French material. <ul style="list-style-type: none"> - Factsheet and glossary are in WIKI - Standard presentation slides for reviewed by XM 	15.05.19

		<ul style="list-style-type: none"> - Were used in Cameron, updates will be integrated into the generic one - Glossary will be referred to the English terminology in the Wiki - Separate discussion on francophone material and software documentation - STPH to review 	
37	AeHIN - ASK Programme	<p>ASK Programme was just created by AeHIN openIMIS as 1st knowledge product</p> <p>Architectural processes</p> <ul style="list-style-type: none"> • May 14 (6 AM): Call with ASK SWG (https://path.zoom.us/j/399343690) • Need more input on the architecture part (if developers' committee can be represented as well) • Now has access to the Health Enterprise Reference Architecture (O-HERA) and the Federal Health Information Model (FHIMS.org) • Knowledge Product should be included in WHO DH Atlas 	03.04.19
38	Issue tracking process	<p>Issue queue and respective work flows have been discussed</p> <p>Further information on the wiki</p> <ul style="list-style-type: none"> • Developers Committee proposed an updated process for the Issue tracking and management • The proposed process will be updated <p>Direct new requests to Jira Service Desk</p> <p>In the new website, inform on this in the contact section</p> <p>To all email requests reply to send it to the service desk</p>	15.05.19
40	FAQ	<ul style="list-style-type: none"> • Updating the FAQ based on issue queue • Consolidate in WIKI and knowledge base • To be followed up on integration/ use within website context 	24.04.19
42	Contributors agreement	<p>It would be interesting to have a contributors agreements for openIMIS:</p> <ol style="list-style-type: none"> Developers (to the code) Implementers? <p>RC will send a template, example</p> <p>Developers Committee should take this forward</p>	15.05.19
43	DC Monthly Report call	<p>April 2019</p> <ul style="list-style-type: none"> • What was done last month? • how many days left? • What will be done next month? 	08.05.19
44	JLN workshop Nepal	<p>Nepal, end of June</p> <p>Create WIKI event and share the concept note</p>	15.05.19
45	French version of Software	Terminology is not always clear	15.05.19

		Developers / Implementers need a joint understanding and usage of terminology Have a separate call on it (MG, DD, XM, VR)	
46	New openIMIS version released	openIMIS April 2019 Release out on 10th May: <ul style="list-style-type: none"> • Web Application • Web Services • Database 	15.05.19

Upcoming Events:

- Rwanda Mission
- iHeA - July 14th [iHEA pre congress session](#)
- AIM - International association for mutuelles annual meeting (26 June) - Siddharth requested to present on experience of technologies with mutuelles (idea would be to also flag openIMIS in the discussion).