Implementers Committee Minutes

Title	Implementers Committee Meeting Minutes	Date	13.03.2019
Location	Virtual	Time	10:00-11:00 CEST
meeting called by	Alicia Spengler	Type of meeting	Committee Meeting
Facilitator		Note taker	All
Agenda 13-03-19	● Training Wiki, Kanban ● Review of tasks - Kanban ● Developers Workshop (Uwe)		

#	Item	Discussion	Date
4	Supporting possible opportunities in new partner countries	● Initiative has to design processes and develop support mechanisms for countries; not standardized yet ● Separate call among Swiss TPH and GIZ took place	16.01.19
4d	Kyrgyzstan	● Link with Bluesquare´s RBF is under analysis	06.02.19
4e	Thailand	● Thailand - looking into the use of openIMIS for managing health insurance for foreign workers in the country.	

4f	AeHIN countries	● Laos, Myanmar, Cambodia, Philippines to look into further opportunities
		● Teleconference with IFM on openIMIS integration in the academe scheduled on 7 March (4 PM MNL time)
		● AeHIN Hour on openIMIS (IMIS implementation in Tanzania) by Mr Silvery Mgonza (referred by Siddhart) scheduled on 12 March (9 PM MNL time - TBC) via AeHIN
		● openIMIS Philippines meeting with Dr Sharma (Point Person for SLMC) and Dr Sara Rullodan (Health Education RA)
		   ○ Development of student lab manual and faculty guide on openIMIS for use of clinical skills lab
		   ○ Conduct of training of trainers workshop on the use of the openIMIS lab manual
		   ○ Assessment of openIMIS lab manual by universities
		● Forthcoming AeHIN-Taiwan IT Collaboration Workshop (where we will conduct CoP workshop on openIMIS)
		   ○ SIL-A will introduce openIMIS
		   ○ CAM: Dr Mean Sambath (Partnership for Better Health)
			06.03.19

		o LAO: Dr Chansaly Phommavong (HIS-MoH) o PH: Dr Raffy Marfori (Philippine Primary Care Studies) o TW: Prof CY Hsu (National Taipei University for Nursing and Health Sciences) o IND: Dr Anis Fuad (University of Gadja Madah), Dr Farida Sibuea (MoH), Dr Didik Budijanto (BPJS) o TH: Dr Boonchai, Dr Prapat (Mahidol University) o INDIA: Jai Ganesh	
4g	DRC	● Mission planned to start activities again by Xuan Mai in April (week of 15th): Re-Training and set up of new products (existing material will be reused) ● Pilot with 8 mutuelles initiated in 2018, scale up is not on the table ● Basic use - no mobile phones ● Mission to focus on restarting activities ● GIZ International Services is responsible for the actual phase now and has asked Swiss TPH to support in a limited way. Scale up right now is not on the table.	06.03.19
4h	Chad	● Feedback / Follow-up is due from workshop (implementers meeting in TnZ) participants ● Concept note to take pilot forward being developed to have stakeholders on board (CIDR and SDC) ● 1 Health zone covered by project and another 7 or so by CIDR who is waiting for confirmation of continued support from donor - idea was to provide training to all together so roll out could be supported by Swiss TPH and CIDR in respective zones ● Timeline - April/Mai, concept note by Damien to clarify a joint support by CIDR and SDC, any activity will not start probably before June but a tentative plan to have a mission in May.	06.03.19
4m	Indonesia	openIMIS Community Indonesia started with Country WP Plan to translate manual to Bahasa. English user manual is [here](#)	06.03.19
4n	Togo	Support from Socieux last year to INAM Need for claims digitalization Follow up with Togo as well as Socieux+ to check on feasibility of using openIMIS	27.02.19
7	Kick-off Workshop	Reflections from all participants: ● AeHIN openIMIS Webinars Series - 12th of March, implementation experience from Tanzania? SSr will identify someone PORALG / HPSS ● Roll out in universities AeHIN / Jembi / STPH - VC with IFM, University	06.03.19

9	Share work plans	• Share concept notes of financial agreements as well as technical proposal of CD Tender & work plans among Committee members • AeHIN and Jembi work plan have been shared, Swiss TPH is still due as of need to review and update • Concept notes / proposals still need to be shared • To be shared on Google Drive by everybody • Inception report by STPH and EPOS has been submitted to GIZ	13.03.19
13	Wiki	• Feel free to post content, structure will grow as we go	16.01.19
14	Formal sector enrollment	• Here is the document along with other feedback. • Review of the group also to become familiar with the process • Please add comments or upload additional documents to this issue on Jira.	16.01.19
14a	Discussion on formal sector enrollment	• Would this impact in the legal entity status, where registered, responsibility (Michael)? • Michael writes bullet points on experience with other software (Michael will do and share it as separate document)	30.01.19
15	Implementation Starter Kit	• Upload and update on the Wiki (publically available) - draft based on existing experience requires feedback from the group. • Look at other experiences (openLMIS, iHRIS) • Further need to define tools, contents, formats • Working Group has been composed at Implementers Workshop: RC, MW, VR, SSr, KC • Update documentation with hands on experiences from Country Assessments as Malawi, Rwanda, Cameroon, DRC, CHAD • VR will arrange for a separate call on Friday afternoon with KC, RC, MW, SSr, VR	06.03.19
16	Costing tool/template	• Create spreadsheet to estimate the costs required for implementation. Link with Implementation Starter Kit. • Alvin to share pre-existing tool with Viktoria	23.01.19
18	AeHIN WP	• Webinar on 12th with Tanzania experience	27.02.19
19	Snomed	AeHIN is setting up open source version of Apelon, a terminology service (can accommodate SNOMED and can be used by country if they have a national license)	16.01.19
23	Messaging chat	• Jembi can offer free slack channel in their works pace • ideal solution would be to get an openIMIS work space	23.01.19
25	Thematic area - Data privacy	• Guidance is being provided by Swiss TPH / HPSS • Draft policy document and push it forward to PORALG • Event in Basel : a joint consultation round organized by Day One, the Swiss innovation hub for precision medicine and digital health (run by BaselArea.swiss) and Swiss TPH at the DayOne lab in Basel. Swiss TPH will participate and co-	18.01.19

		facilitate with Day One a discussion on data privacy concerns for health insurance systems with Swiss private, academia, insurance and public sector. GIZ and SDC are also among participating institutions. Workshop documentation is [here](#).	
26	openHIE Sub-community "HF towards UHC"	openIMIS participates at the openHIE Community, at the moment in the HF towards UHC Subcommunity, other Sub-Communities might be relevant https://wiki.ohie.org/display/resources/2019-01-17+UHC+Health+Insurance+Call Next call to take place on 07.03.19	06.03.19
27	Link with Developers Committee	Great participation at the DC Meeting Some definitions regarding technical details have been agreed on as e.g. programming language (Python/Django, React.js, PostgreSQL) Modularization is still not clear Issue queue and respective work flows have been discussed Further information on the [wiki](#)	06.03.19
29	Thematic areas on the wiki	Create thematic topic spaces on the Wiki, e.g. Data privacy, interoperability, etc. in order to reach out to a broader audience?	
29. a	Data Analytics/Fraud detection	Develop further the wiki page on data analytics to capture further needs of users like Rwanda. Engage through CHAI to engage RSSB to link to Wiki page and contribute to new user requirements. https://openimis.atlassian.net/wiki/spaces/OP/pages/607223809/Thematic+Areas	27.02.19
31	Communication material French	Material and Webpage should be available in French, It is on the "To Do" List of the Communications Team openIMIS Inititiave has recruited a francophone Intern (Marilyn Glele) who will also take care on the francophone communication material	27.02.19
32	AeHIN Webinar	Announcement: openIMIS CoP Asia Webinar Series on February 12 (9 PM Manila time) In this first regional openIMIS community of practice webinar, Anis Fuad from University of Gadja Mada will present their strategy for building the openIMIS community of practice in Indonesia. Register early for our upcoming #AeHINHour #webinar on February 12. Save your slot now at http://bit.ly/114AHreg	12.02.19
33	Next Generation Scientist Programme	https://www.youtube.com/watch?v=kTJeCRb1VJw SSR met the Novartis colleagues linked to the Next generation programme. The programme is structured and seems like a Novartis driven (pharma focussed)	13.03.19

		but has accreditation(credit points) with Uni Basel. Focus of leaderships skills and look for projects for these students to work on. The possibilities to collaborate would be - if students come with programming background a project could be proposed around openIMIS topics (hence creating more openIMIS champions who come from different LMICs) or if there are countries where we have programmers of openIMIS they could benefit from this programme we could propose them (but they will go through the same filtering process as the others). This year is too late as the students in summer are already allocated to mentors with respective projects so earliest would be the next batch (next year summer) where the programme will keep in mind openIMIS.	
34	Bluesquare / New partners	Bluesquare is part of the Developers Committee Interested in identifying opportunities to support Country Implementations Can facilitate link to Belgium and French Development Cooperation	06.02.19

35	Testing & using oI tools: Wiki, Kanban etc.	GIZ will organize a learning hour for all interested members of Implementers Committee Uwe holds Wiki Training:
		- Created a page: How to use the Wiki (link)
		- Versions of pages can be seen and compared
		- Changes can be reverted, no real need to wait until something is perfect
		- Basic structure: title and content and links
		- Use advanced structural features:
		  - linking pages / backlinks
		  - Hierarchies (child pages)
		  - Tagging (label)
		  - Categories
		  - Search functions
		- Detailed page info is very helpful tool
		- Try out "special functions" (... at top right of each page)
		- Different spaces are available: personal, group, global
		  - create own personal space and play around
		- Sandbox: "how to collection"
		- Create sample page:
		  - "+" at the left bar (normally blank page)
		  - When being in edit mode, mark text and add link (wiki, files, web)
		  - [MyOwnVeryNewPage] - will be displayed as link in red - publish
		- Other short cuts:
			27.02.19

		- Formating can be used to create new content
		- "+" Menu has a number of useful macros, e.g. table of content
		- Alternative: round bracket?
		- Other macros: e.g. content by label
		- Parallel editing is possible (shared document)
		  - How to include text from another page
		    - is also a macro, this means different pages can be joined to one single page and printed
		  - Excerpt Macro: Summary of a page, key points (e.g. for Child pages)
		  -	

36	Thematic Area - Reporting	Indicators for health financing scheme management will be collected on the Wiki to create a sort of Master list	
37	AeHIN - ASK Programme	ASK Programme was just created by AeHIN openIMIS as 1st knowledge product Architectural processes	06.03.19

Upcoming Events:

- THE **FUTURES OF eHEALTH, Social, legal and ethical challenges,** 29–30 April 2019 | HIIG | Französische Str. 9 | 10117 Berlin
- DHIS2, Call for abstracts