

<b>Title</b>	openIMIS IT & Product Team Meeting		<b>Date</b>	28/09/2018
<b>Location</b>	Skype classic		<b>Time</b>	10:00 CEST
<b>Meeting called by</b>	openIMIS Initiative	<b>Type of meeting</b>	Weekly Call	
<b>Facilitator</b>	All	<b>Note taker</b>	All	

#	Item		Discussion	Date
A: Action, D: Decision, I: Information, W: Warning				
2	<a href="http://demo.openimis.org">demo.openimis.org</a> - DNS	A	<ul style="list-style-type: none"> <li>Website is working in a frameset as defined by DNS configuration</li> <li>A JIRA ticket has been raised: <a href="#">OSD 27</a> - Will be fixed this week</li> <li>workaround in place</li> <li>Issue on the provider side is identified, being followed up by Nepal, meeting on 21.9.</li> </ul>	20.09.2018
3	<a href="http://demo.openimis.org">demo.openimis.org</a> - SSL	A	<ul style="list-style-type: none"> <li>we have a certificate for <a href="http://www.openimis.org">www.openimis.org</a></li> <li>we should buy a wildcard SSL certificate for *.openimis.org</li> <li>waiting for the DNS to be fixed for domain validation (blocked by point #3)</li> </ul>	16.08.2018
4	Nepal Migration to 17.5.14	W	<ul style="list-style-type: none"> <li>performance issue with inquiry function, if that is solved, pilot instance can be switched to production</li> <li>will be discussed separately</li> </ul>	20.09.2018
5	openIMIS 18.1.2 release v1.2.0	A	<ul style="list-style-type: none"> <li>New openIMIS 18.1.2 release from Tanzania</li> <li>Publish release as planned, include Nepali contribs in next release -&gt; Prepare for it, and confirm once again with Saurav next week.</li> <li><a href="#">code analysis</a> was done</li> <li>Application in testing</li> <li>Documentation remains to be updated</li> <li>Version will be 1.2.0</li> </ul>	28.09.2018
6	GitHub repositories management	A	<ul style="list-style-type: none"> <li>add source code in empty repositories</li> <li>update github for the new version on repository level</li> <li>create readme files for all repositories</li> <li>Android apps compiled with demo server URL</li> </ul>	14.09.2018
7	Download Page	A	<p>Where to publish installables? Proposal:</p> <ul style="list-style-type: none"> <li>Published (ready to run) version of openIMIS on <a href="http://www.openimis.org/download">www.openimis.org/download</a></li> <li>Add a change log for each new version on wiki and link to this on download page</li> <li>Add published/compiled version on github releases</li> <li><a href="https://github.com/openimis/master-version/releases">https://github.com/openimis/master-version/releases</a></li> </ul> <p>-&gt; discuss with communication team</p>	14.09.2018
8	Versioning of the applications	A	<ul style="list-style-type: none"> <li>Now is: YEAR.MAJOR_RELEASE.MINOR_FIXES (18.1.1)</li> <li>Proposal: MAJOR.MINOR.PATCH (<a href="#">source here</a>)             <ul style="list-style-type: none"> <li>major release if DB structure changes</li> <li>First draft of a versioning approach: <a href="http://bit.ly/2Ma9JE8">http://bit.ly/2Ma9JE8</a></li> <li>Ask Nils about it =&gt; OK</li> </ul> </li> <li>DHIS2: 2.VERSION &amp; internally: build number</li> <li>Ubuntu: YEAR.MONTH.VALUE</li> <li>Starting version: 1.2.0</li> <li>Explain versioning process on Wiki</li> <li>Add compatibility information in components (i.e. in Android apps in the about page)</li> </ul>	14.09.2018
9	Branch for versions on Github	A	<ul style="list-style-type: none"> <li>the master version reflects the last released version</li> <li>the new working version have a new branch</li> <li>each Jira ticket (bug, or request for change) triggers a new dev branch</li> </ul>	06.09.2018

			<ul style="list-style-type: none"> <li>when the release is ready, we push the branch in the master version</li> <li>Invite for next week (GIZ) (on 13.9)</li> </ul>	
12	WholsWho List	A	Update Who is Who list with new participants (e.g. Nils, Michael) Dependent on #22	14.09.2018
13	Routine restore of the demo database	A	<ul style="list-style-type: none"> <li>Saurav got a quote for Cloudberry Backup in Nepal. This would allow us to restore the demo DB on a weekly basis.</li> <li>Procurement done</li> <li>Nirmal installing software onto virtual server - to be done by 22.09</li> </ul>	20.09.2018
14	Country customisation	A	<ul style="list-style-type: none"> <li>How do we simplify Nepal changes integration to the master version after each release -&gt; raise this as an Jira issue.</li> <li><a href="#">Github compare</a></li> <li>Invite for next week (GIZ) (on 13.9)</li> <li><a href="#">Working document</a></li> </ul>	07.09.2018
16	re:publica	A	re:publica on-stage contribution will not accept pure product/project presentations. Are there potential speakers for a panel discussion in partner organisations? <ul style="list-style-type: none"> <li>TZ: ask GIZ AV</li> <li>NP: contact GIZ AV</li> </ul>	07.09.2018
17	Secrets management for Github safe	D	<ul style="list-style-type: none"> <li>How to manage secrets (i.e. DB user's password) that will not be sent to Github?</li> <li>Done: appsettings.production.json.dist then remove .dist extension when developing or installing</li> <li>Preview for next release</li> </ul>	07.09.2018
19	3GPL License	I	Will there be a problem with external security related code because of the copy-left clause? <ul style="list-style-type: none"> <li>Discussion process was very complicated, including lengthy legal discussions. Very unlikely to change it ...</li> <li>How did Jembi work around that?</li> </ul>	31.08.2018
20	Demo server update	A	<ul style="list-style-type: none"> <li>after releasing a new version, the demo server has to be updated</li> <li>see 26</li> </ul>	14.09.2018
21	Day One Conference, Basel	I	<ul style="list-style-type: none"> <li>Next tuesday conference - openIMIS presented - pitch, design process, panel discussion and a booth.</li> <li>Prep on track - updating website - Alicia following up</li> <li>Autumn schedule - potential topics for consultations? - Data security, Data privacy, etc.</li> </ul>	06.09.2018
22	Anonymity in Public Spaces	A	<ul style="list-style-type: none"> <li>Create a consent form for everyone to specify if and how they want to appear in public space (e.g. Wiki)</li> </ul>	14.09.2018
24	Steering Group	I	<ul style="list-style-type: none"> <li>Develop the functionality to manage the formal sector (see Cambodia example <a href="#">here</a>). This feature has been requested by a number of potential future openIMIS countries / users. It would be useful to discuss how such a development could be financed. New document will be shared by Saurav on jira.</li> <li>other functionalities requests that are clear but would technically need approval <a href="#">here in the TAG queue</a>, financing could be discussed at higher level.</li> <li>chad pilot</li> <li>cameroon discussions</li> </ul>	20.09.2018
25	Pilot Chad	I	<ul style="list-style-type: none"> <li>STPH started pilot in Chad by french CIDR, no finance yet.</li> <li>Interest in re-visits of the same case (illness episodes, ... term?)</li> <li>This would represent a rather large architectural change in the system, as the illness would need to be managed as an entity of its own, not just a claim attribute.</li> </ul>	20.09.2018

26	Demo server hack		<ul style="list-style-type: none"><li>• No trace in the logs of the server</li><li>• Way forward: if GoDaddy can provide a backup, then restore it, otherwise set up a new VM and re-install openIMIS</li><li>• In the meantime, point the demo URL to a temporary instance.</li><li>• Ask for a contact at Swiss TPH for a cyber security expert</li></ul>	5/10/2018
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**Upcoming Events:**

- 07.10.2018 - 09.10.2018: AEHIN Colombo
- 11.09.2018 - DayOne Conference Basel
- 03.12.2018 - 09.12.2018: HELINA Nairobi
- 06.12.2018 - 07.12.2018: OpenMRS Nairobi
- 11.12.2018 - 12.08.2018: GDHF Washington
- 14.12.2018 - 15.12.2018: re:publica Accra

**Items to discuss on next meeting:**

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