

Workflow and MVP

Project: Migration CORE-MIS functionalities to openMIS



Agenda

Meeting goal

Sprint process overview

Responsibilities

Results - how do we track progress?

MVP Alignment



The goal for this presentation is to clarify and discuss Sprints related matters, responsibilities, progress measurement system and align on MVP, aiming to ensure seamless development and value delivery



Sprint process overview

Backlog refinement

Goal: Collaboratively review and clarify upcoming backlog items, ensuring they are well-defined, prioritized, and ready for inclusion in future sprints.

Sprint Planning

Goal: Define and commit to delivering prioritized backlog items for the upcoming sprint.

Daily stand-ups

Goal: Share progress, discuss challenges and coordinate daily tasks for team alignment

Sprint reviews

Goal: Demonstrate completed work, gather feedback, and adapt the product backlog accordingly.

Responsibilities



SolDevelo Team

Activity	Goal	Person responsible	When?
Analysing the requirements	Ensuring that expected outcome of each requirements is clear and aligned with WB Team	Team Leader	During Sprint, before Backlog Refinement
Transferring the requirements into JIRA tickets (in pre-defined way)	Ensuring clear documentation and streamlined task management within the sprint	Team Leader	Before Backlog refinement
Defining acceptance criteria	Double verification that expected outcome of each story (and ticket) reflects the business requirement; AC are confirmed during refinement	QA	Before Backlog refinement
Hosting Backlog refinement	Ensuring that previously created tickets are known and understood by Team Members; Clarifying uncertainties	Team Leader	Backlog refinement meeting



SolDevelo Team

Activity	Goal	Person responsible	When?
Hosting Sprint Planning	Defining the work that will be concluded during the Sprint.	Team Leader	Sprint Planning meeting
Development	Conducting the development activities taken into particular Sprint (including QA activities)	Development Team	Sprint
Hosting Sprint Reviews	Share the outcome of conducted work and discuss the feedback	PM/Development Team	Sprint Review meeting
Reporting	Share the transparent state of the project including progress and budget situation	Project Manager	Sprint Review meeting
User documentation		QA	After functionality is created



World Bank Team

Activity	Goal	Person responsible	When?
Providing the business requirements	Ensuring that business requirements are shared with Development Team. Most importantly, providing the expected outcome and the way of what value such functionality must bring.	WB Team	On-going activity. Must be well-defined before Backlog refinement if such requirement is high priority
Providing user stories	Ensuring that business need of certain requirement is understandable for other stakeholders	WB Team	On-going activity. Must be well-defined before Backlog refinement if such requirement is high priority
Test cases creation	Ensuring that features meet the final requirements	WB Team	On-going activity. Must be well-defined before Backlog refinement if such requirement is high priority
Assistance during Backlog refinement meetings	Clarifying all uncertainties during the Backlog refinement to ensure seamless development	WB Team	Backlog refinement meeting



World Bank Team

Activity	Goal	Person responsible	When?
Providing feedback	Ensuring that developed features meets the business needs	WB Team	Ongoing activity
Prioritization	Defining the most crucial features	WB Team	Ongoing activity, needs to be review before Backlog refinement



GIZ Team

Activity	Goal	Person responsible	When?
Facilitating Cooperation	Ensuring that the cooperation between project stakeholders is smooth and solid	GIZ Representative	Ongoing activity

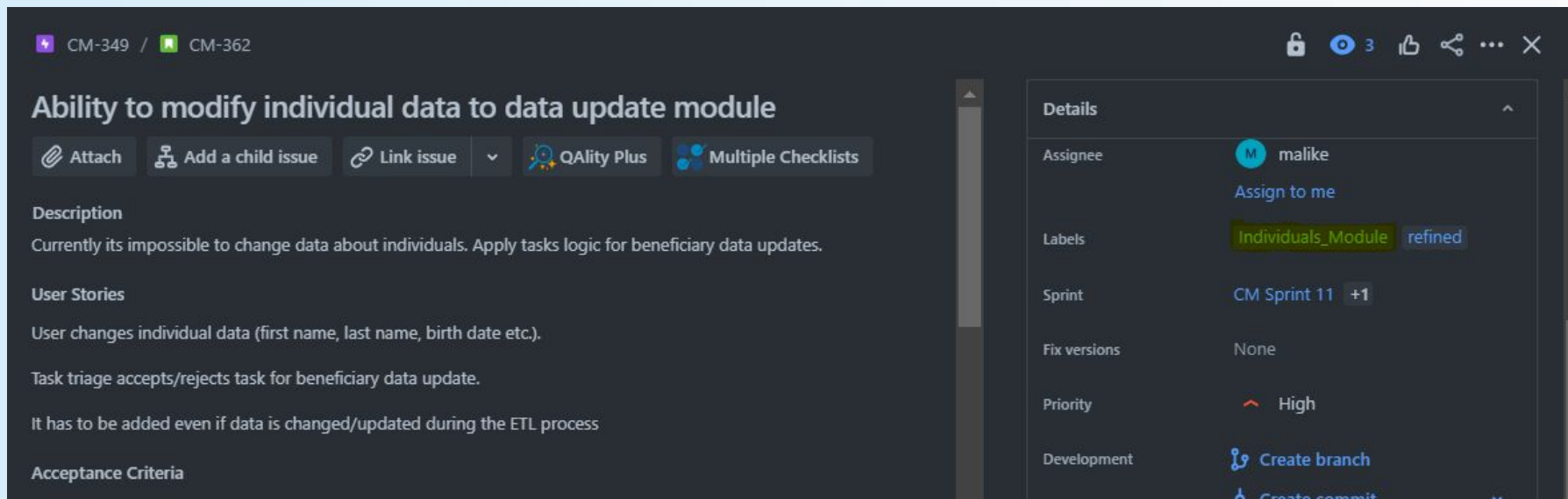


Results - how do we track progress?



JIRA management

- Module = label



The screenshot displays a JIRA issue page with the following content:

CM-349 / CM-362

Ability to modify individual data to data update module

Attach Add a child issue Link issue Quality Plus Multiple Checklists

Description
Currently its impossible to change data about individuals. Apply tasks logic for beneficiary data updates.

User Stories
User changes individual data (first name, last name, birth date etc).
Task triage accepts/rejects task for beneficiary data update.
It has to be added even if data is changed/updated during the ETL process

Acceptance Criteria

Details

Assignee	malike Assign to me
Labels	Individuals_Module refined
Sprint	CM Sprint 11 +1
Fix versions	None
Priority	High
Development	Create branch Create commit



JIRA management

- Epic = Requirement from excel list

	A	B	C
1	Module (In order of priority Highest to Lowest)	Legacy Core MIS Module	Feature
47			
48			
49	Programs	Beneficiary	Create a new program
50			Edit program
51			Edit / add benefit types
52			Edit entitlement per beneficiary/ group
53			Add cohorts/beneficiaries directly to program
54			Edit program details
55			Define eligibility criteria
56			View beneficiaries that belong to a program, under POTENTIAL, ACTIVE, SUSPENDED and GRADUATED
57			Update beneficiaries between statuses, also require a reason the update happened
58			Edit eligibility criteria
59			Stop a program and graduate all beneficiaries
60			Keep audit of changes
61			Sync data into Opensearch
62			
63			Update Dashboard
64			

CM-474

View beneficiaries that belong to a program, under POTENTIAL, ACTIVE, SUSPENDED and GRADUATED

Description

Epic reflects the "Feature" column from the excel file with the requirements provided by WorldBank

Activity

Show: All Comments History Work log Checklists History Newest first

Add a comment...

Pro tip: press **IM** to comment

Backlog

Details

Time tracking: No time logged

Original estimate: 0m

Assignee: Unassigned

Labels: Programs_Module

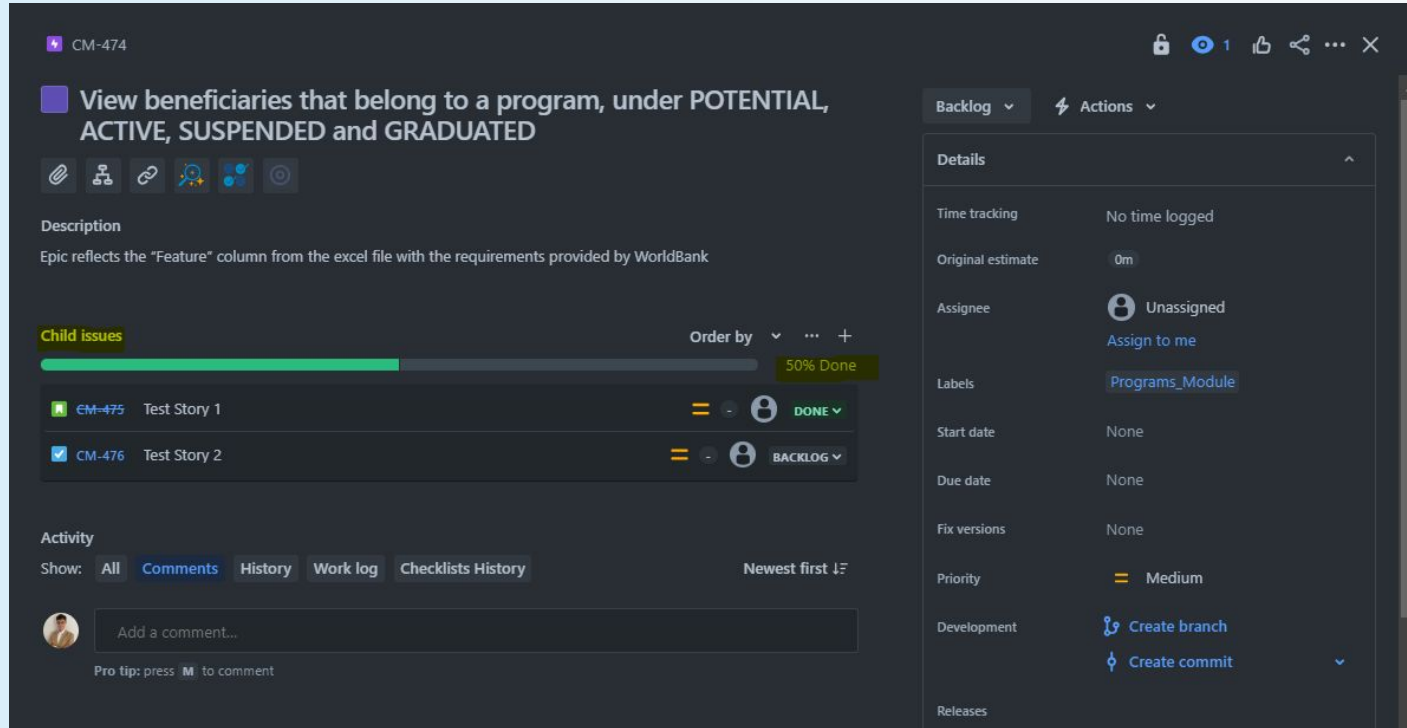
Start date: None

Due date: None

Fix versions: None

JIRA management

- How to visualize the progress of each requirement?



The screenshot displays a JIRA issue page for CM-474. The issue title is "View beneficiaries that belong to a program, under POTENTIAL, ACTIVE, SUSPENDED and GRADUATED". The description states: "Epic reflects the 'Feature' column from the excel file with the requirements provided by WorldBank".

Under the "Child issues" section, there is a progress bar labeled "50% Done". Below the bar, two child issues are listed:

Issue ID	Issue Name	Progress
CM-475	Test Story 1	DONE
CM-476	Test Story 2	BACKLOG

The "Activity" section shows tabs for "All", "Comments", "History", "Work log", and "Checklists History". The "Comments" tab is selected, and there is a text input field for adding a comment. A "Pro tip" below the input field reads: "Pro tip: press **M** to comment".

On the right side, the "Details" panel is open, showing various fields:

- Time tracking: No time logged
- Original estimate: 0m
- Assignee: Unassigned (with "Assign to me" button)
- Labels: Programs_Module
- Start date: None
- Due date: None
- Fix versions: None
- Priority: Medium
- Development: Create branch, Create commit
- Releases: (empty)



JIRA management

- Once the epic is ready for UAT, the status of epic is changed for UAT and we put WB Representative to Assignee

CM-474

View beneficiaries that belong to a program, under POTENTIAL, ACTIVE, SUSPENDED and GRADUATED

Attach Add a child issue Link issue Quality Plus Multiple Checklists Link go

Description

Epic reflects the "Feature" column from the excel file with the requirements provided by WorldBank

Child issues

Order by ... +

50% Done

CM-475 Test Story 1 DONE

CM-476 Test Story 2 BACKLOG

Activity

Show: All Comments History Work log Checklists History

Newest first

UAT

Details

Time tracking No time logged

Original estimate 0m

Assignee malike Assign to me

Labels Programs_Module

Start date None

Due date None

Fix versions None

Priority Medium

Development Create branch



JIRA management

- After successful testing WB Team needs to switch the status to “Done” and marked a proper column in excel file

H	
Testing on Release Server	C
Works As Expected	H
Pending	S
N/A	
N/A	
N/A	
Works As Expected	
Works As Expected	
Works As Expected	
Works As Expected	
N/A	
N/A	
Works As Expected	
	N



How can we define the MVP?

- **What do we want to have at the end of the project? (this stage)**
 - Requirements from list with high-priority
 - Seamless deployment for user
 - Easy configuration
- **If requirements list is the most important one**
 - Shall we focus on each HIGH priority item per each module for MVP?
- **If configuration/seamless deployment**
 - What are specific requirements for that? How can we describe a easy deployable system?

