



openIMIS

Employment Injury Insurance (EII)

Outline

- Introduction to Social Security Fund
- Accident and Disability Security Scheme (EII)
- Standard operating Procedures (SOP)
- SOP Details
- Screenshots
- Interoperability Process Diagram

Social Security Fund (SSF)

- Formed under Ministry of Labour, Employment and Social Security (MOLESS)
- Contribution based Social Security Scheme for formal sector
- Schemes
 - Medical, health and maternity benefit
 - Accidental and disability benefit (EII)
 - Benefits for dependent family members
 - Old-age benefit
- Contribution 31% (20% from Employer + 11% from Employee)



Accident and Disability Security Scheme (ADSS)

Contribution rate	1.40 %
Beneficiaries	Contributor
Benefits	<p>Employment related accidents: All expenses of treatment covered, Sickness pay → 60% of basic salary for temporary full disability, until he/she resumes work 60% of basic salary for permanent full disability as a pension for the entire life, 60% of basic salary x level of disability for permanent partial disability as a pension for the entire life, no waiting period, cessation of benefits after contribution stops</p>
	<p>Non-employment related accidents: for a maximum of NPR 700,000 (not included: natural disasters, road traffic accidents, or accidents already covered by other insurance policies) no waiting period, cessation of benefits after insurance expiry.</p>
	<p>Occupational diseases: All expenses of treatment covered, 2 years waiting period, maximum coverage: 2 years after the stop of contributions.</p>

Social Security System (SOSYS)

- Proprietary Software developed by Professional Computer Services (PCS)
- Functions:
 - Scheme Management
 - Employer Registration
 - Contributor Registration
 - Contribution Registration
 - Investment Management
 - Office Automation System
 - Account
 - Payroll
 - Inventory
 - Fixed Assets

Development of ADSS

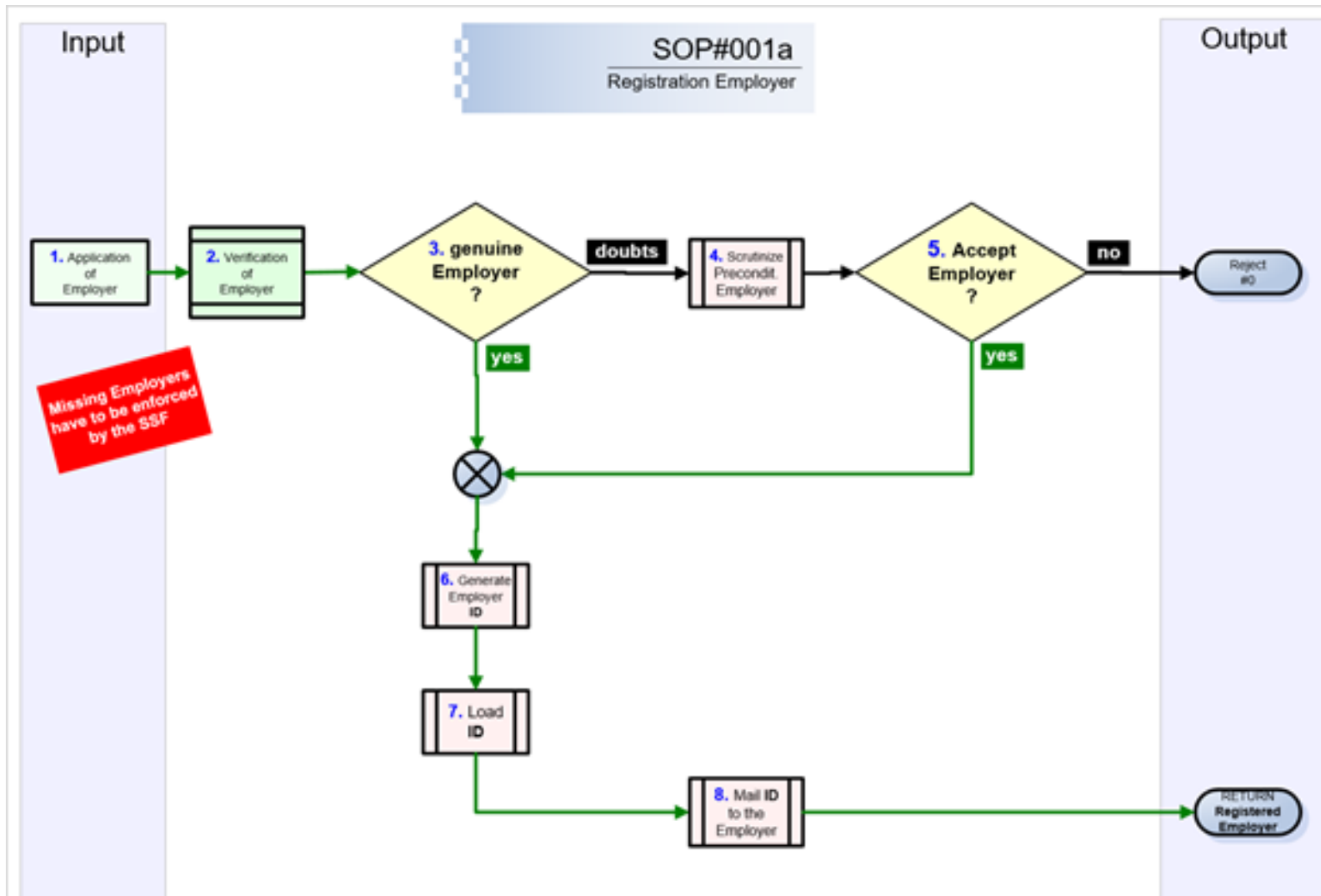
- Lack of SoPs and Management Information System
- Team from the Hochschule Bonn-Rhein Sieg and Deutsche Gesetzliche Unfallversicherung (DGUV) supported in the design of the Standard Operating Procedures (SOP)
- 8 SOPs were developed in 2020
- Development of ADSS module in openIMIS

Standard Operating Procedures

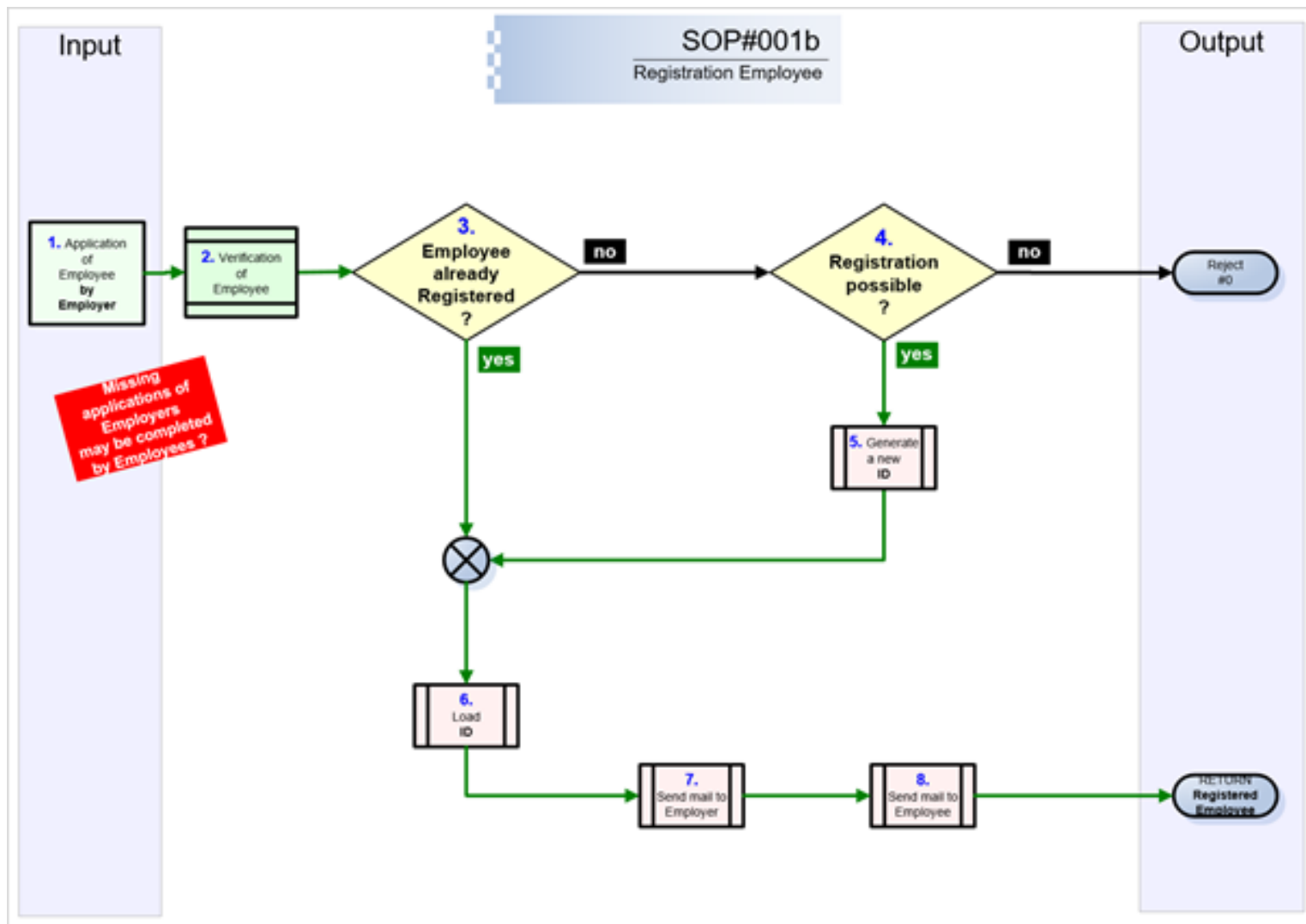
- Employer Registration
- Employee Registration
- Claims Management – Work Accident
- Claims Management – Occupational Disease
- Medical Treatment – Accident Insurance
- Financial Compensation– Inability to Work
- Financial Compensation– Surviving Dependents
- Complaints Management

Link

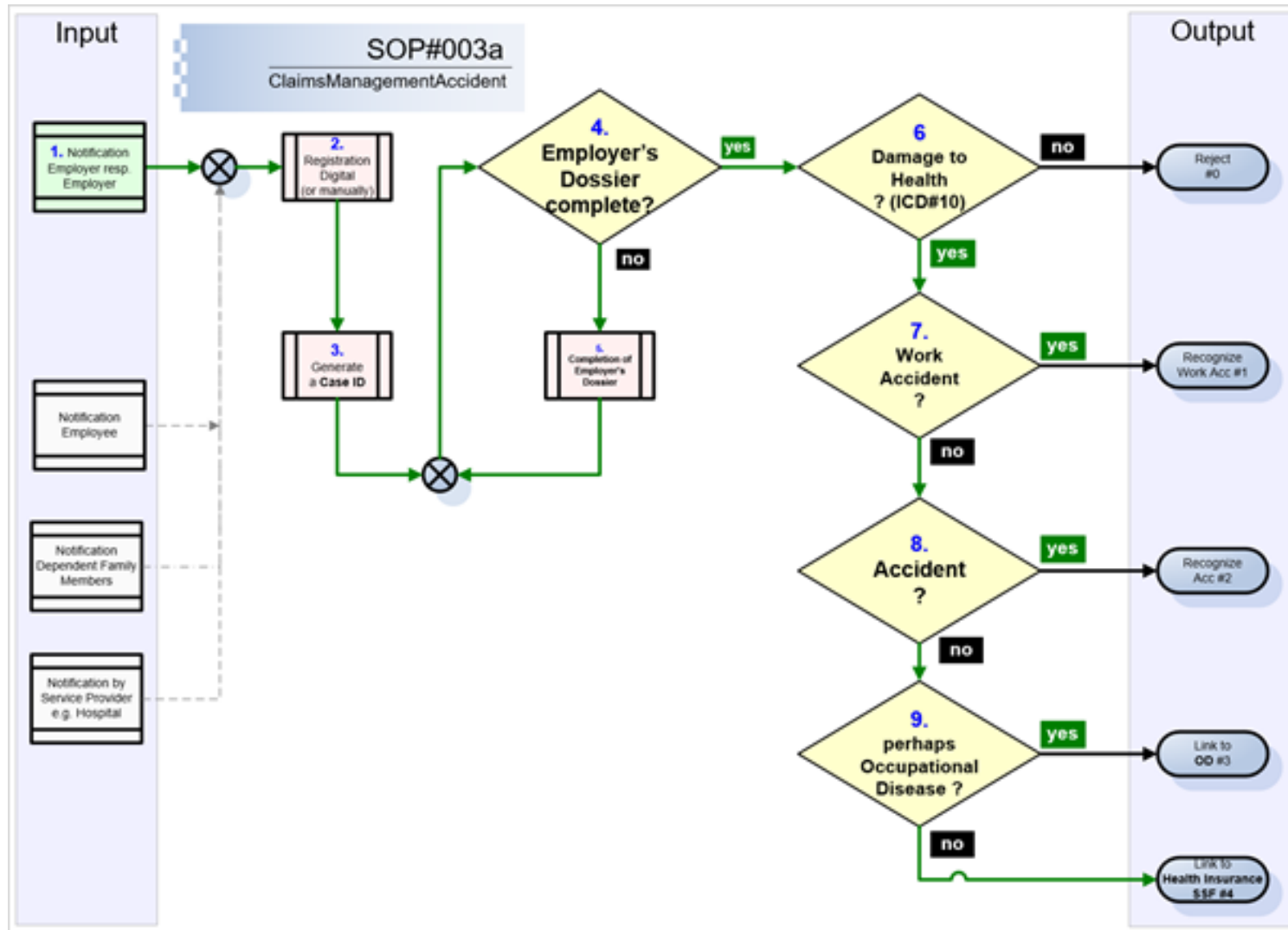
- <https://openimis.atlassian.net/wiki/spaces/OP/pages/1719697409/Employment+Injury+Insurance+-+Social+Security+Fund+Nepal>



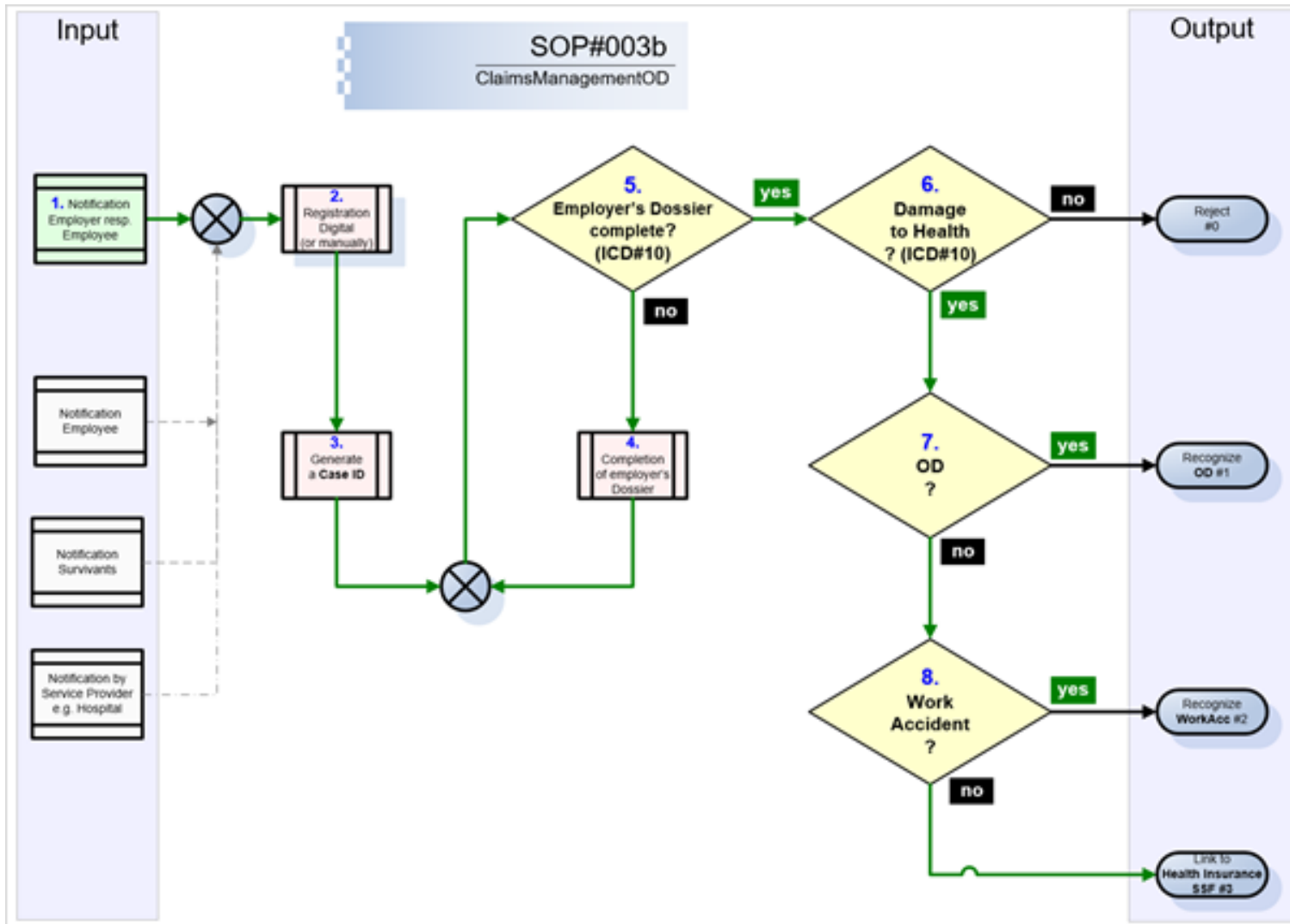
Employer Registration



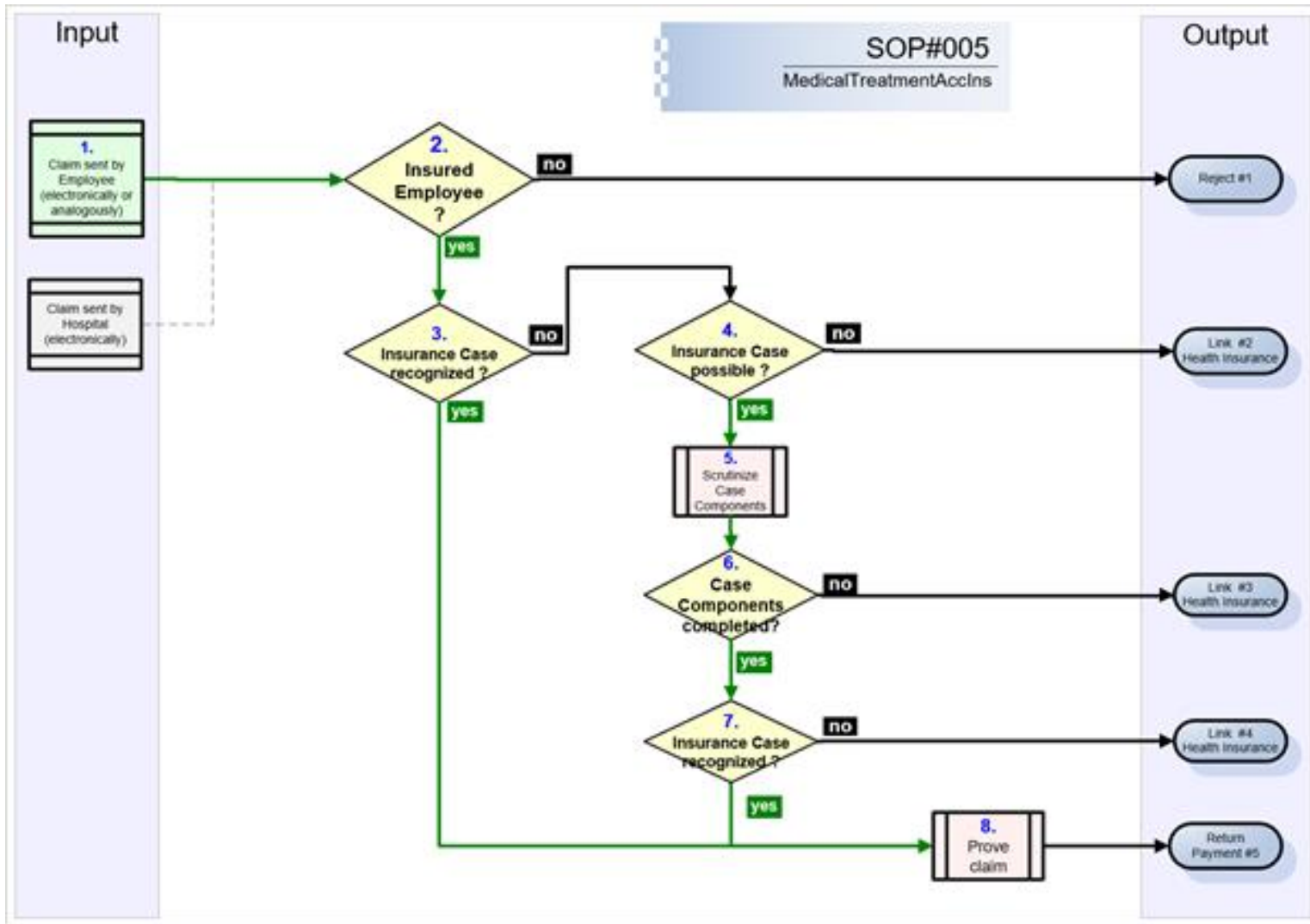
Employee Registration



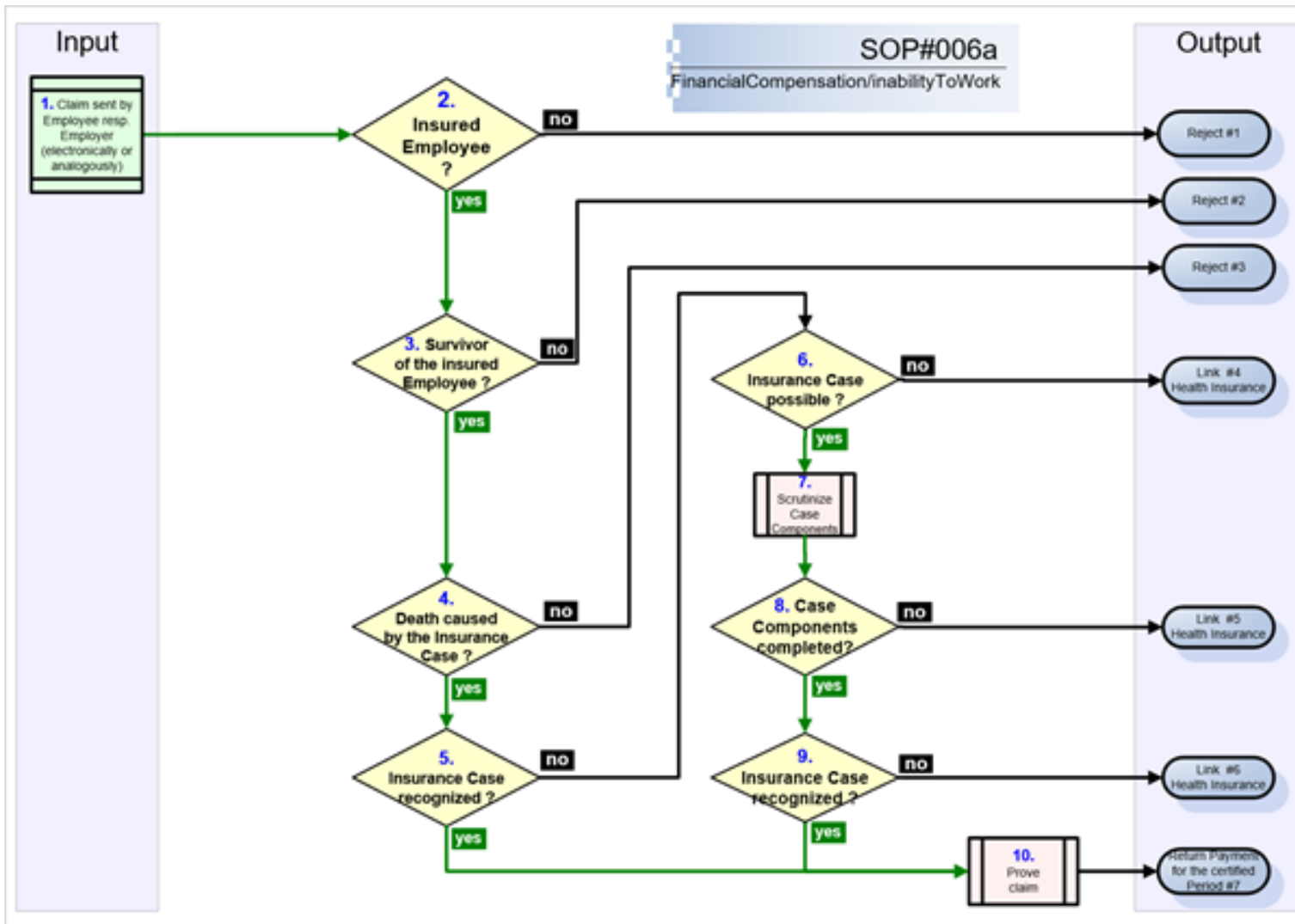
Claims Management – Work Accident



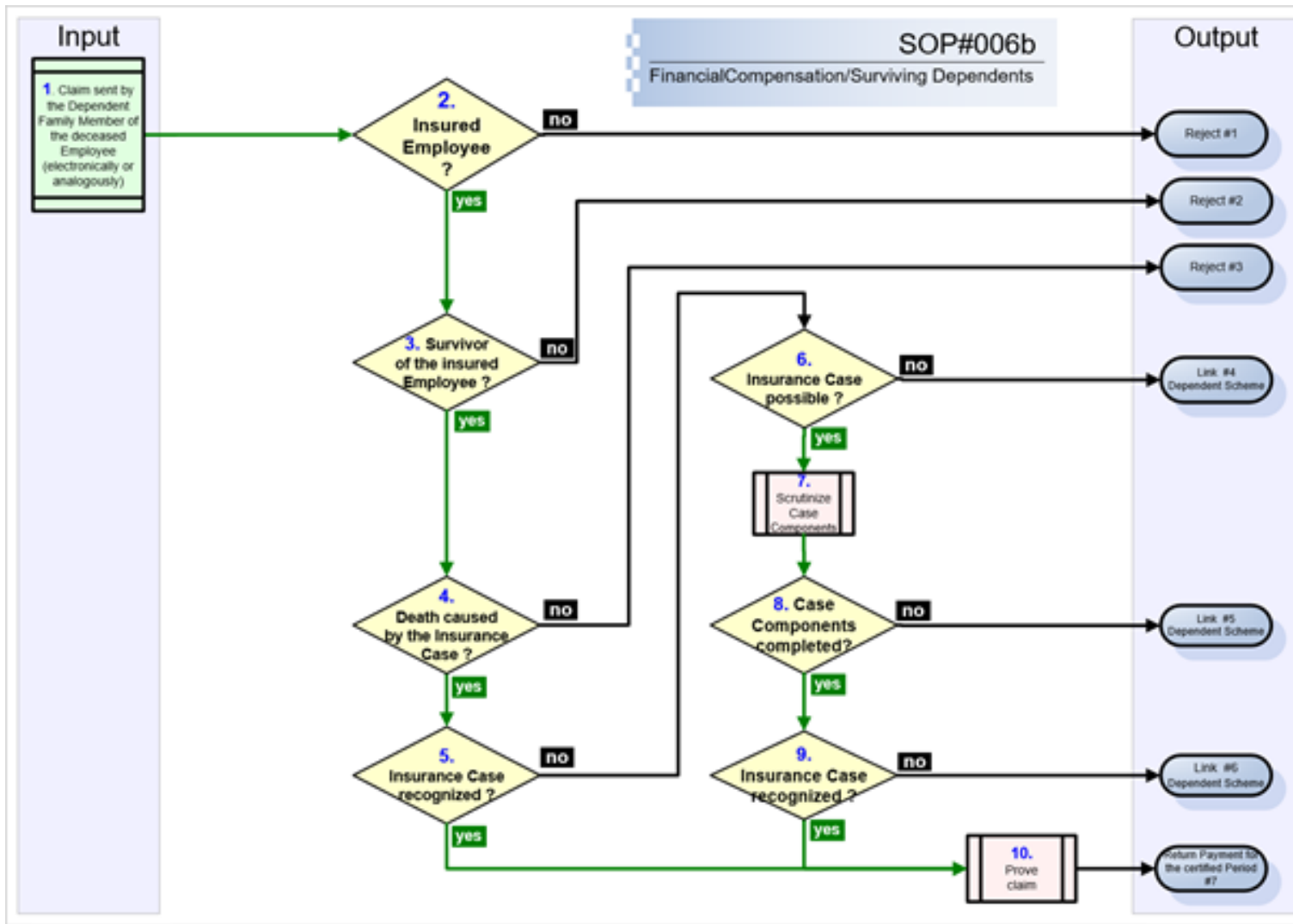
Claim Management-Occupational Disease



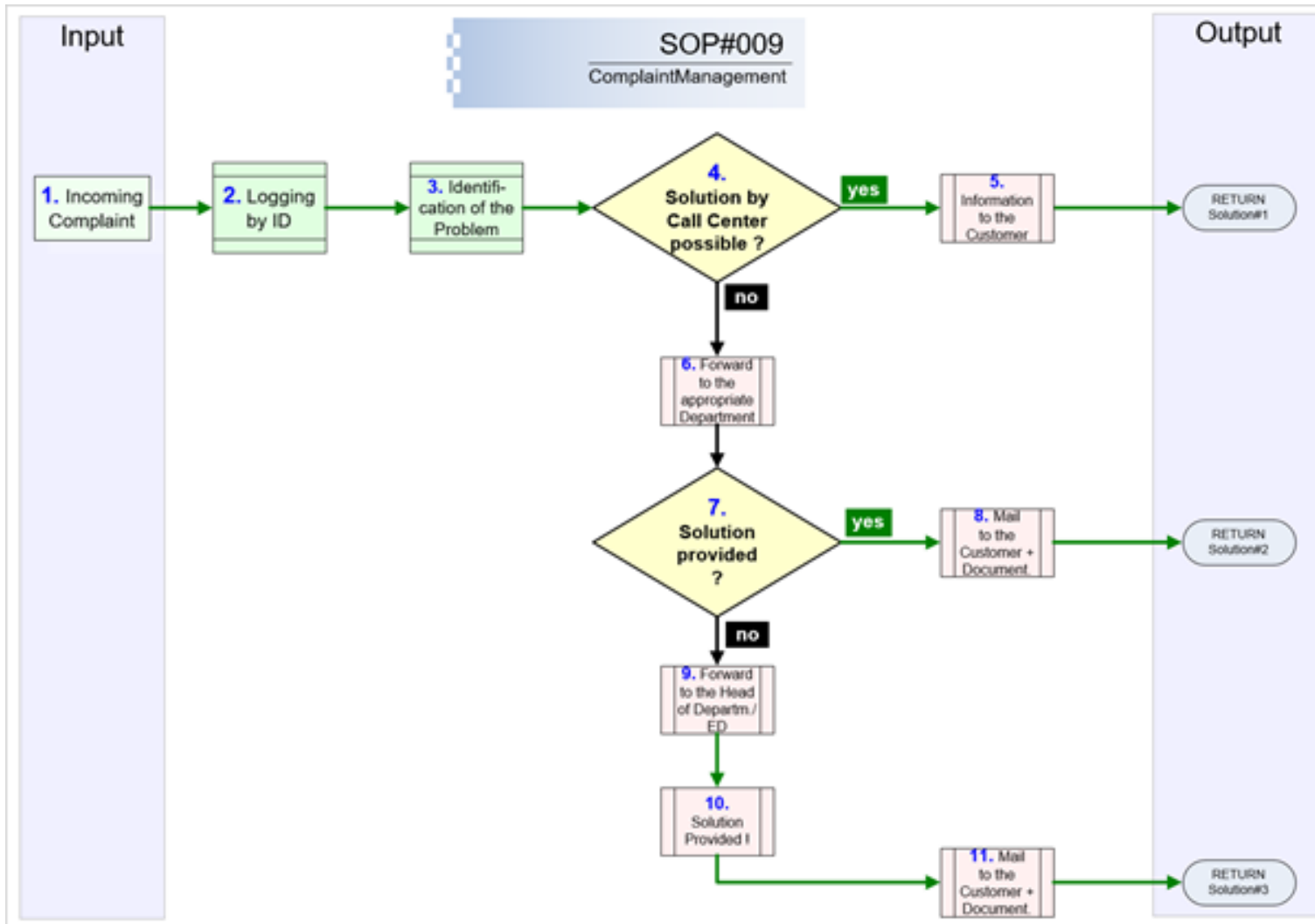
Medical Treatment – Accident Insurance



Financial Compensation- Inability to Work



Financial Compensation - Surviving Dependents



Complaints Management

Screensh ots

localhost:3000/claim/healthFacilities

openIMIS 1.1.3 Insurees and Policies Claims Administration Tools Profile

Insuree enquiry..

Search Criteria

Region Any	District Any	Health Facility Q X	Claim Administrator Q X	Batch Run (National) Any
Claim Status Entered	Review Status Any	Claim No.	Claimed More Than NPR	Visit Date From
Visit Date To	Claimed From	Claimed To	Main Diagnosis Q X	Visit Type Any

9 Claims Found SELECT ALL

Claim No.	Health Facility	Insuree	Claimed Date	Scheme	Review Status	Claimed	Approved	Status	
80000000	RAHOS001 Rapta Di	Shakya Manharry (20	3/16/2021	Accidental Scheme	Idle	NPR 21010	NPR 0	Entered	
90000000	RAHOS001 Rapta Di	Shakya Manharry (20	3/16/2021	Medical Scheme	Idle	NPR 25590	NPR 0	Entered	

localhost:3000/claim/claim/Accidental Scheme

openIMIS 1.1.3 Insurees and Policies Claims Administration Tools Profile

Insuree enquiry..

Claim

Date Claimed * 2021-03-17 Health Facility RAHOS001 Rapta District Hospital SSFID* Name Claim No. *

Visit Date From * 2021-03-17 Visit Date To Visit Type Other Main Diagnosis * X Sec Dg1 X Claimed NPR

Claim Administrator RHOS0011 Lawrence Rijo isReclaim Explanation

Hospital Bank Information

Note: If bank detail is not correct, Please contact SSF

Bank Name सगरमाथा बैंक लिमिटेड Branch Name Head Office 0000 Account Name Test Hospital Account No 123123123Test

Employer* X Employer No Admit To Hospital Reason Of Sickness Wound Condition Select

localhost:3000/claim/claim/Accidental Scheme 80%

openIMIS 1.1.3 Insurees and Policies Claims Administration Tools Profile

Insuree enquiry..

Employer No Admit To Hospital Reason Of Sickness Select

Injured Body Part Is Dead isDisable Reason Of Accident Or Disease

Family Disease

Cancer Heart Attack HIV High Blood Pressure Diabetes

Discharge Summary

Discharge Date Discharge Type Select Discharge Notes

Services

Service	Quantity	Price	Explanation
Q X		NPR	

Items

Item	Quantity	Price	Explanation
Q X		NPR	

localhost:6789/modules/claim/ClaimApprove.aspx 80%

सामाजिक सुरक्षा Social Security

सिफारिश गर्नेको लागि विवरण

220807E400000017 LogOut

Submission Number 90909091
 योगदानकर्ताको सा.सु.नं 20760000057
 दावी रकम Rs. 25590

प्रत्यक्षदर्शी नाम:* घटनापछि थोरैमा एक दिन भए पनि काममा उपस्थित भएको:*

काममा उपस्थित भएको अन्तिम मिति:* काममा फर्किएको मिति:*

रोजगारदातालाई खबर गरेको मिति:* चोट लागेको समयवावधि:*
 Select

हिसाबको लागि दिन वा महिनाको प्रयोग:* घटना भएको व्यक्तिले काम शुरु गरेको समय:*
 mm / dd / yyyy

श्रमिकले चलाएका सम्पूर्ण उपकरण, सामग्री वा रसायनहरू(दुर्घटनाको समयमा):*

सिफारिशकर्ताको सा.सु.नं:* सिफारिशकर्ताको नाम:*

सिफारिशकर्ताको पद:* सिफारिशकर्ताको मोबाईल नं.:*

काममा निवेदन नगरेको मितिसम्म उपस्थित भएको:*

चोट लागेको वा बिरामी भएको मिति र समय:*
 -- : -- --

बिदाको प्रयोग भएको मिति देखि मिति सम्म :*

चोट / घटनाको भएको स्थान :*
 कार्यालय परिसर
 कार्यालय परिसर बाहिर

काम गर्ने समय/सिफ्ट:*
 (उदाहरण: १० am देखि ५ pm सम्म)

श्रमिकले गरिरहेको काम(दुर्घटना हुँदा) :*


Remarks:*

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80% ⋮ 🌟

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Dashboard Profile

प्रत्यक्षदर्शी नाम

काममा उपस्थित भएको अन्तिम मिति:*

रोजगारदातालाई खबर गरेको मिति:*

हिसाबको लागि दिन वा महिनाको प्रयोग:*

श्रमिकले चलाएका सम्पूर्ण उपकरण, सामग्री वा रसायनहरू(दुर्घटनाको समयमा):*

सिफारिशकर्ताको सा.सु.नं.:

सिफारिशकर्ताको पद:*

उपस्थित भएको:

काममा फर्किएको मिति:*

चोट लागेको समयवधि:*

 Select

भएको:

चोट लागेको वा बिरामी भएको मिति र समय:*

 -- :-- --

काम गर्ने समय/सिफ्ट:*

(उदाहरण: १० am देखि ५ pm सम्म)

बिदाको प्रयोग भएको मिति देखि मिति सम्म :*

चोट / घटनाको भएको स्थान :*

कार्यालय परिसर

कार्यालय परिसर बाहिर

श्रमिकले गरिरहेको काम(दुर्घटना हुँदा) :*

सिफारिशकर्ताको नाम:*

सिफारिशकर्ताको मोबाईल नं.:

Remarks:*

220807E400000017

🏠 [LogOut](#)

S.N	Document Name	Upload	Preview
1	Social Security Identity Card	<input type="button" value="Browse..."/> No file selected.	<input type="button" value="Preview"/> <input type="button" value="Delete"/>

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openIMIS 1.1.3
Insurees and Policies ▾ Claims ▾ Administration ▾ Tools ▾ Profile ▾

← Claim
↻

Date Claimed *

Health Facility

SSFID *

Name

Claim No. *

2021-03-17 RAHOS001 Rapta District Hospital

Visit Date From *

Visit Date To

Visit Type

Main Diagnosis

Sec Dg1

Claimed

2021-03-17 Other Other

Approved

Adjusted

Claim Administrator

isReclaim

Explanation

NPR NPR RHOS0011 Lawrence Rijo

Adjustment

Hospital Bank Information

Note: If bank detail is not correct, Please contact SSF

Bank Name

Branch Name

Account Name

Account No

सगरमाथा बैंक लिमिटेड Head Office 0000 Test Hospital 123123123Test

Employer

Employer No

Admit To Hospital

Reason Of Sickness

Wound Condition

Injured Body Part

Is Dead

isDisable

Reason Of Accident Or Disease

Family Disease

localhost:3000/claim/review/Medical Scheme/FFA3786B-CB49-47FC-AE1B-7C3E5A3A780B 80%

openIMIS 1.1.3 Insurees and Policies Claims Administration Tools Profile

Insuree enquiry..

Employer Employer No Admit To Hospital Reason Of Sickness Wound Condition

Injured Body Part Is Dead isDisable Reason Of Accident Or Disease

Family Disease

Cancer Heart Attack HIV High Blood Pressure Diabetes

Discharge Summary

Discharge Date Discharge Type Discharge Notes

Services

Total Claimed: NPR 21000 Total Approved: NPR 21000

Service	Quantity	Price	Explanation	App. Quantity	App. Price	Status	R
M2 OBG Cervix Repair	1	NPR 21000			NPR	Passed	

Items

Total Claimed: NPR 3620 Total Approved: NPR 3620

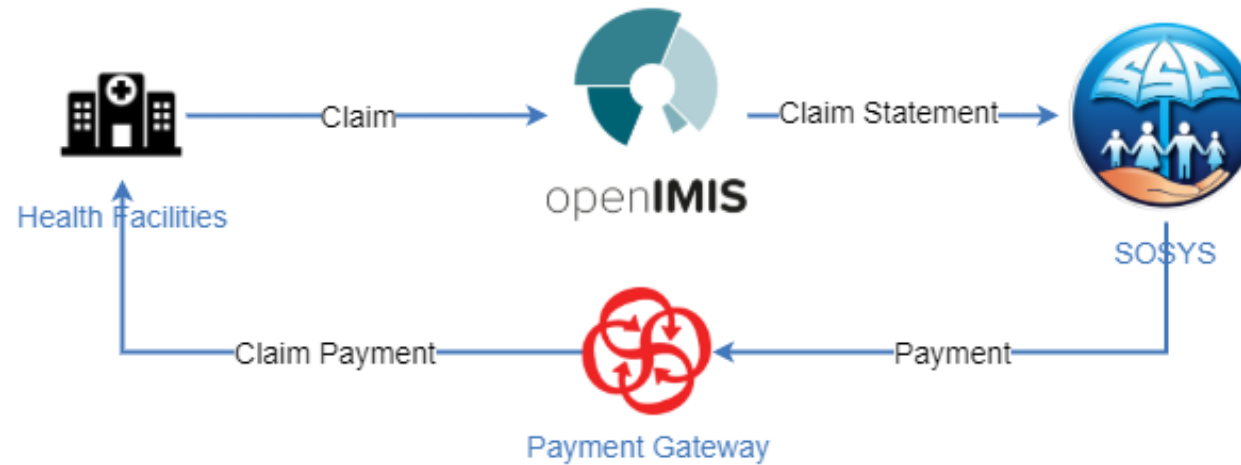
Item	Quantity	Price	Explanation	App. Quantity	App. Price	Status	R
0003 AIRWAY GUEDEL F	1	NPR 3620			NPR	Passed	

Interoperability Process Diagram

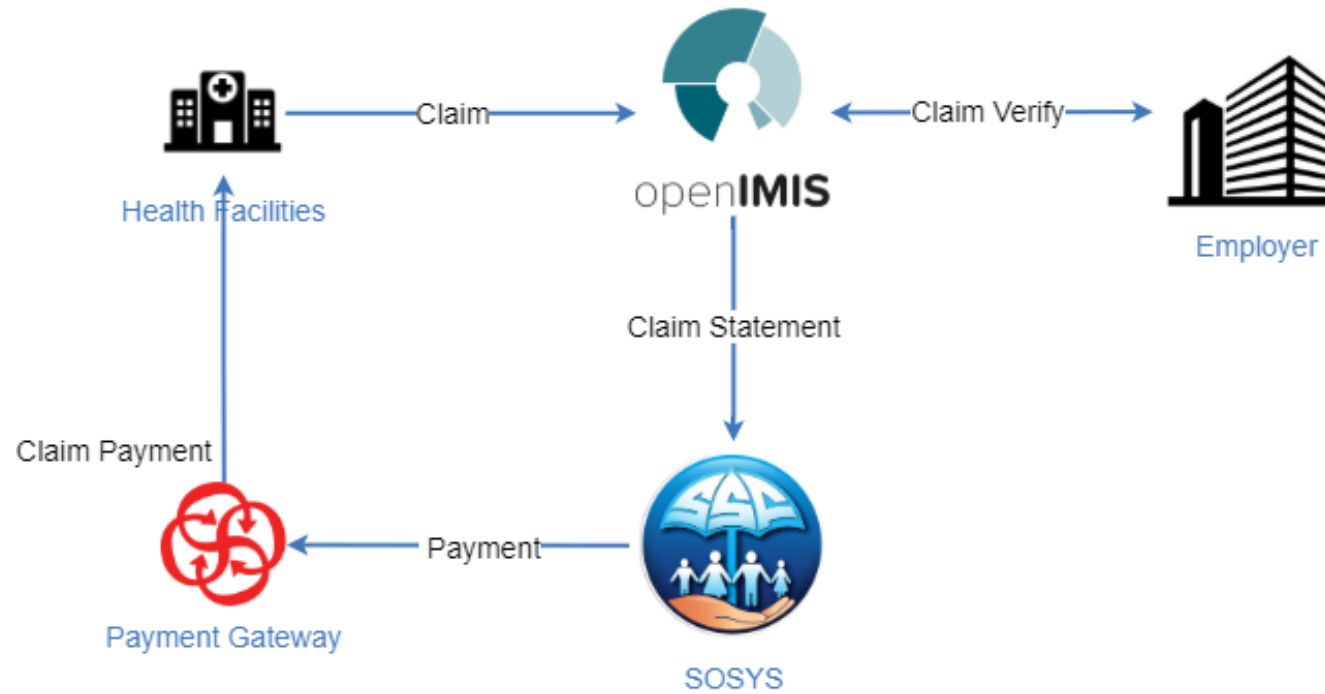
Eligibility Check



Health and Maternity Benefit Claim Process



Claim Process ADSS



Links

- <https://ssf.gov.np>

Thank You !